

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
BOARD MEETING MINUTES
December 13, 2023 (Hybrid)**

CALL TO ORDER

Chair Barstow called the meeting to order at 6:31 p.m.

ROLL CALL BY CHAIR

Present: Board Chair Russell Barstow, Vice Chair Robert Homan, Commissioner Nick Bakker, Commissioner Chris McAfee, Commissioner Gerald Gustafson, Fire Chief Oscar Espinosa, Deputy Chief Tom Mason, CFO-District Secretary Sandi Roberts, HR Director Leah Turner, and Executive Assistant Lori Evans

PUBLIC COMMENTS

None.

APPROVAL/MODIFICATION OF AGENDA

Vice Chair Homan moved to approve the Agenda. Commissioner Bakker seconded the motion. Motion carried.

APPROVAL OF CONSENT AGENDA (Single Motion)

- Approval of Board Meeting Minutes of November 8, 2023
- Approval of Board Meeting Minutes of November 15, 2023
- Approval of Financial Documentation:

Payables:	Checks #34425 - #34493 =	\$234,033.27
Payables (Payroll):	Checks #34410 - #34424 =	\$708,795.46
Payroll:	Transfers (EFTs) =	\$1,435,766.75
	TOTAL:	\$2,378,595.48

Commissioner McAfee moved to approve the Consent Agenda. Commissioner Bakker seconded the motion. Following discussion, the motion carried.

GENERAL ADMINISTRATION

New Promotions

Caleb Carolan to Shift Medical Service Officer.

Matthew McCleary to Lieutenant.

John Corak to Lieutenant.

Brett Kanton to Captain.
Zac D'Len to Captain.
Sarah Swart to Captain.
Travis Harris to Battalion Chief.
Tim Susee to Battalion Chief.

Staff Recognition

Deputy Chief Mason was recognized for his work as Incident Commander and Battalion Chief
Jeff Davison was recognized for his work as Family Liaison during the weeks after the loss of
Assistant Chief Todd Jensen. Both were presented with a Letter of Recognition and a Challenge
Coin from Fire Chief Espinosa for Going Above and Beyond.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS

None.

COMMISSIONER COMMENTS

Commissioner Chris McAfee offered congratulations to all of the promoted members, stating she
was very proud of them and their role within the District.

Chair Russ Barstow thanked all for attending the meeting especially the family members of the
promoted members. He stated he was proud of Graham Fire & Rescue and the promoted
members.

Vice Chair Homan thanked all of the family and friends of the promoted members and the entire
family of Graham Fire & Rescue that supports the members. He stated he was proud of the
organization.

ADJOURNMENT

**With no further business to come before the Board, the Board Meeting of December
13, 2023, was adjourned at 7:50 p.m.**



Russell T. Barstow, Board Chair



Sandi Roberts, CFO-District Secretary