

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
July 12, 2023 (Hybrid)**

CALL TO ORDER

Chair Barstow called the meeting to order at 6:30 p.m.

FLAG SALUTE

Chair Barstow led the Pledge of Allegiance.

ROLL CALL BY CHAIR

Present: Board Chair Russell Barstow, Commissioner Gerald Gustafson, Commissioner Robert Homan, Commissioner Nick Bakker, Commissioner Christine McAfee, Fire Chief Oscar Espinosa, Deputy Chief Tom Mason, CFO-District Secretary Sandi Roberts and Board Secretary Jodi Reynolds, Executive Assistant, Jackie Snodgrass

PUBLIC COMMENTS

None

APPROVAL/MODIFICATION OF AGENDA

Commissioner Homan moved to approve the Agenda as submitted. Commissioner Gustafson seconded the motion. Motion carried.

APPROVAL OF CONSENT AGENDA

- Approval of Board Meeting Minutes of June 14, 2023
- Approval of Financial Documentation:

Payables: Checks #33645 through #33697 & Checks #33719 through #33777 =	\$427,589.24
Payables (Payroll): Checks #33701 through #33718 =	\$941,051.91
Payroll: Checks #33698 through #33700 =	\$13,912.03
Payroll Transfers (EFTs) =	\$1,250,096.02
Transfer (EFT) =	<u>\$3,646.51</u>
TOTAL:	<u>\$2,636,295.71</u>

Commissioner McAfee moved to approve the Consent Agenda as submitted. Commissioner Bakker seconded the motion. Motion carried.

CORRESPONDENCE

None

GENERAL ADMINISTRATION

Logistics Division Update – Assistant Chief Steve Richards provided a PowerPoint presentation to update the Board.

Fire Chief's Report

Chief Espinosa welcomed the Board and audience members and reported on the following:

- Welcomed and introduced Jackie Snodgrass, Executive Assistant, to the Board.
- EMS Levy Update – Chief Espinosa attended multiple community presentations regarding the EMS Lid Lift and provided education and facts to the citizen groups.
- Camp Goodtimes – On June 29th, members of Graham Fire & Rescue and Central Pierce Fire & Rescue donated their morning to support children and their families who are battling cancer.
- Fully Certified Guild – The GF&R Professional Fire Service Administrative Guild has been certified as of June 26th and negotiations will begin for their first contract.
- Hiring Update – The HR Director candidate has accepted a contingent offer and is currently in backgrounds.
- Capital Facilities Update – Rice Fergus Miller will be presenting the DRAFT Capital Facilities Study at the August board meeting
- Academy Graduation is on July 21st at 3:00pm at Sumner High School Performing Arts Center.

Standing Committees

- Legislative Affairs Committee – Committee to stand down until 2024.
- Strategic Leadership Committee – The committee did a walk through of the proposed site for the new Facilities building and found it to be a good choice.
- Mergers & Consolidations Committee – Chair Barstow, Vice Chair Homan, Chief Morrow and the Central Pierce Chair and Vice Chair met and are in agreement regarding the next steps. Attorney Brian Snure is presenting an educational seminar regarding the consolidation.
- Policy & Procedure Committee – No Report

UNFINISHED BUSINESS

Capital Facility Study Update

No Report

NEW BUSINESS

Joint Communications ILA

Chief Espinosa presented the Master Interlocal Agreement to the Board along with the Joint Communications Addendum.

PUBLIC COMMENTS

No Report

QUARTERLY REPORTS

- Graham Firefighters Association – No quorum attended the last meeting. The Board requested reminder emails to attend the August 8th meeting. Start time is 5:30pm.
- IAFF Local 726 - No Report.

COMMISSIONER COMMENTS

Commission Gustafson requested aid to the man who walks on crutches in the area to offer reflective striping for his outer garment. Chief Espinosa committed to looking into how FD Cares could help the individual.

EXECUTIVE SESSION

Chair Barstow announced three (3) Executive Sessions under RCW 42.30.140(4)(a) to plan or adopt strategy/position for collective bargaining, two (2) Executive Sessions under RCW 42.30.110(1)(g) to evaluate qualifications of public employees or review their performance, and one (1) Executive Session under RCW 42.30.110(1)(b) to consider acquisition of real estate by lease or purchase, for a total of 30 minutes.

The Executive Session was announced as starting at 7:11 p.m. and ending at 7:41 p.m., unless extended.

At 7:41 p.m., the Executive Session was extended 10 minutes, until 7:51 p.m.

At 7:51 p.m., the Executive Session was extended 10 minutes, until 8:01 p.m.

The Executive Session ended at 8:01 p.m.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of July 12, 2023 was adjourned at 8:05 p.m.



Russell T. Barstow, Board Chair



Sandi Roberts, District Secretary