

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
August 12, 2020 (Virtual)**

CALL TO ORDER

Chairman Portmann called the meeting to order at 6:30 p.m.

ROLL CALL BY CHAIR

Present: Chairman Ryan Portmann, Commissioner Gerald W. Gustafson, Commissioner Adam G. Rosenlund, Commissioner Gina Blanchard-Reed, Commissioner Robert Homan, Fire Chief Pat Dale, District Secretary Brenda Barker and Board Secretary Jodi Reynolds

Absent: Deputy Chief Oscar Espinosa had an excused absence.

PUBLIC COMMENTS

None

APPROVAL/MODIFICATION OF AGENDA

Commissioner Rosenlund moved to approve the Agenda as written. Commissioner Gustafson seconded the motion. Motion carried.

APPROVAL OF CONSENT AGENDA

Regular Board Meeting Minutes of July 22, 2020

Financial Documentation:

General Fund:

Payables: Checks #28538 through #28598 =	<u>\$81,629.97</u>
TOTAL:	<u>\$81,629.97</u>

Commissioner Rosenlund moved to approve the Consent Agenda, as submitted. Commissioner Gustafson seconded the motion. Motion carried.

CORRESPONDENCE

None

GENERAL ADMINISTRATION

Fire Chief's Report

Fire Chief Dale welcomed the Board and citizen to the virtual meeting.

He referred the Board to his Chief's Report in their meeting packets, beginning with his list of Strategic Priorities for COVID-19 established on March 2nd. These priorities continue to be relevant as he leads the organization in August, but it seems we are back in the March-April timeframe as far as risk of exposure in the community and risk to our members.

He continued on to Current Events and elaborated on the following:

- Benefit Charge
- COVID Testing at Station 91 on July 23rd
- Brookdale Project

- Numerous Suspected/Unconfirmed COVID Positive Cases
- Promotional Processes
- Tender Update

He added that Graham Fire & Rescue is once again hosting the Pierce County Department of Emergency Management for COVID-19 testing on Thursday, August 27 at Station 93.

Standing Committees

Budget, Finance and Audit – Chairman Portmann reported the state audit is nearing completion.
 Policy and Procedure – No report
 Mergers/Consolidations – No report
 Joint Labor/Management – No report
 Strategic Leadership Plan – No report
 Legislative Affairs – No report

UNFINISHED BUSINESS

None

NEW BUSINESS

Department of the Army – Mutual Aid Agreement

Chief Dale referenced the agreement provided to the Board for mutual aid between Joint Base Lewis-McChord Fire and Emergency Services and Graham Fire & Rescue. He explained the District’s legal counsel has reviewed the agreement. Chief Dale recommended the Board renew the agreement for another nine years.

Commissioner Blanchard-Reed moved to approve the Mutual Aid Agreement between the District and Joint Base Lewis-McChord, as submitted. Commissioner Gustafson seconded the motion. Motion carried.

PUBLIC COMMENTS

None

COMMISSIONER COMMENTS

Commissioner Gustafson stated he had requested several months ago that staff provide a monthly report of revenue from ambulance transports for the Board. Chief Dale stated he did not recall this request, but staff would certainly comply.

EXECUTIVE SESSION

Chairman Portmann announced a 15-minute Executive Session under RCW 42.30.140 (4) (b) to plan or adopt strategy/position for professional negotiations, with possible business to follow.

The Executive Session was announced as starting at 6:52 p.m.

At 7:07 p.m., the Executive Session was extended ten minutes.

The Executive Session was announced as ending at 7:17 p.m.

Commissioner Homan moved to accept the Professional Services Agreement for Deputy Chief as submitted. Commissioner Rosenlund seconded the motion. Motion carried.

Chairman Portmann requested Chief Dale communicate to Deputy Chief Espinosa the Board's gratitude for his years of dedication and service to the community.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of August 12, 2020, was adjourned at 7:19 p.m.

Ryan Portmann, Board Chairman

Brenda L.B. Barker, District Secretary