

**GRAHAM FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
REGULAR BOARD MEETING  
August 14, 2019**

**CALL TO ORDER**

Commissioner Blanchard-Reed called the meeting to order at 6:30 p.m.

**Attendance:**

Present: Commissioner Gina Blanchard-Reed, Commissioner Gerald W. Gustafson, Commissioner Russell T. Barstow, Commissioner Adam G. Rosenlund, Commissioner Ryan Portmann, Fire Chief Pat Dale, Deputy Chief Oscar Espinosa and District Secretary Brenda Barker

Absent: Board Secretary Jodi Reynolds had an excused absence.

Commissioner Blanchard-Reed led the Pledge of Allegiance and welcomed the audience.

**APPROVAL/MODIFICATION OF THE AGENDA**

**Commissioner Portmann moved to approve the Agenda as presented. Commissioner Rosenlund seconded the motion. Motion carried.**

**APPROVAL OF CONSENT AGENDA**

Approval of Regular Board Meeting Minutes of July 24, 2019

Approval of Financial Documentation:

General Fund:

Payables: Checks #26701 through #26791 =	\$193,430.58
Transfer (EFT) =	<u>\$183.99</u>
<b>Total:</b>	<b>\$193,614.57</b>

**Commissioner Rosenlund moved to approve the Consent Agenda in the amount of \$193,614.57 after proper audit. Commissioner Barstow seconded the motion. Motion carried.**

**CORRESPONDENCE**

None

**GENERAL ADMINISTRATION**

**Fire Chief's Report**

Chief Dale welcomed the Board and audience members and reported on the following:

Graham Fire & Rescue was once again successfully represented at the Pierce County Fair. Thank you to Public Prevention Education Officer Myra Merdian-Drake and the Support Services members for their work and dedication.

Commissioner Blanchard-Reed, Commissioner Gustafson, Deputy Chief Espinosa, District Secretary Barker, Board Secretary Reynolds and Chief Dale plan to attend the Washington Fire Commissioners Association Annual Conference in October.

Lieutenant Casey Hill is retiring from the District this month. His preference was not to have a luncheon or celebration, so Chief Dale took him to lunch at which time he presented Casey with

a gift purchased by Human Resources Manager Annie Vandenkooy appropriate to his years of service. We thank him for his 18 years of career and 21 years of total service.

He is working on the next quarterly newsletter that will go out in September.

The next Open House event is scheduled for Saturday, October 5<sup>th</sup> from 1:00 to 3:00 p.m. at Station 91.

Commissioner Blanchard-Reed requested to see a draft of the newsletter prior to publication. Chief Dale responded he would provide a draft to the Board.

### **Standing Committees**

Budget, Finance and Audit – No report

Policy and Procedure – Commissioner Rosenlund reported staff provided copies of Policy 214 approved at the last meeting. He read the specific language aloud, and the Board agreed again it was as requested.

Mergers/Consolidations – No report

Joint Labor/Management – No report

Strategic Leadership Plan – No report

Legislative Affairs – No report

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

None

### **PUBLIC COMMENTS**

None

### **COMMISSIONER COMMENTS**

Commissioner Portmann stated kudos to the Training Division for their Response to Violence Active Shooter training this last month. He appreciates the timeliness and relevance and is glad to see they are out in front of this. He also acknowledged the purchase of body armor for all or most of the seats on the rigs. Kudos to the Training Division and everyone else who made this happen.

### **EXECUTIVE SESSION**

**Commissioner Blanchard-Reed announced a 10-minute Executive Session under RCW 42.30.140 (4) (b) to plan or adopt strategy/position for collective bargaining, with no business to follow.**

**The Executive Session was announced as beginning at 6:37 p.m.**

**The Executive Session was announced as ending at 6:47 p.m.**

### **ADJOURNMENT**

**With no further business to come before the Board, the Regular Board Meeting of August 14, 2019, was adjourned at 6:48 p.m.**

---

Gina Blanchard-Reed, Commissioner

---

Brenda L.B. Barker, District Secretary