

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
May 22, 2019**

CALL TO ORDER

Commissioner Blanchard-Reed called the meeting to order at 6:35 p.m.

Attendance:

Present: Commissioner Gina Blanchard-Reed, Commissioner Gerald W. Gustafson, Commissioner Russell T. Barstow (by phone), Fire Chief Pat Dale, Deputy Chief Oscar Espinosa, Deputy Chief Tony Judd and Board Secretary Jodi Reynolds

Absent: Commissioners Adam G. Rosenlund and Ryan Portmann had excused absences.

Commissioner Blanchard-Reed led the Pledge of Allegiance and welcomed the audience.

APPROVAL/MODIFICATION OF THE AGENDA

Commissioner Blanchard-Reed moved to modify the Agenda to include a presentation by IAFF Local 726 following the scheduled promotion presentation, and to approve the Agenda as modified. Commissioner Gustafson seconded the motion. Motion carried.

PRESENTATION

Resolution No. 926 – Promotion of Brett Kanton to Lieutenant

Board Secretary Jodi Reynolds read Resolution No. 926, Authorizing the Promotion of Brett Kanton to the Position of Lieutenant, into the record.

Commissioner Gustafson moved the approval of Resolution No. 926, Authorizing the Promotion of Brett Kanton to the Position of Lieutenant, as presented. Commissioner Barstow seconded the motion. Motion carried.

Fire Chief Dale administered the Oath of Service to Brett Kanton. His wife pinned his Lieutenant badge and one of the bars on him. Chief Dale pinned the second bar on him as previously requested by Lieutenant Kanton. The Board then presented Lieutenant Kanton with his Certificate of Promotion.

Presentation by IAFF Local 726

Luke Wahl, Vice President of IAFF Local 726, presented Fire Chief Dale with the Local's Award of Appreciation. He explained the 400 members of the Local voted and selected Chief Dale as the recipient of their award. Since Chief Dale was not in attendance at their awards banquet, they are presenting him with the award tonight. Chief Dale stated he was very honored and humbled.

Commissioner Blanchard-Reed announced a five-minute recess at 6:43 p.m.

Commissioner Blanchard-Reed reconvened the meeting at 6:48 p.m.

APPROVAL OF CONSENT AGENDA

Approval of Regular Board Meeting Minutes of May 8, 2019

Approval of Financial Documentation:

General Fund:

Payables: Checks #26263 through #26373 =	\$613,385.74
Payables (Payroll): Checks #26380 through #26396 =	\$436,740.43
Payroll: Checks #26374 through #26379 =	\$11,253.95
Payroll Transfers (EFTs) =	<u>\$863,509.79</u>
General Fund Total:	\$1,924,889.91

Construction Fund:

Payables: Checks #26261 and #26262 =	<u>\$5,634.22</u>
Construction Fund Total:	\$5,634.22

GRAND TOTAL: \$1,930,524.13

Commissioner Gustafson moved to approve the Consent Agenda in the amount of \$1,930,524.13 after proper audit. Commissioner Blanchard-Reed seconded the motion.

Discussion was held on the motion. Deputy Chief Judd informed the Board there is a substantial payable in the amount of approximately \$538,000 included in the financials. This represents the District's portion of the G.E.M.T. payment. Because of the way the State Plan Amendment for G.E.M.T. was written, there was a period during the calendar year 2017 when all of our transports were under the managed care portion of Medicaid, and in order to collect the federal share of G.E.M.T., we have to pay the state portion, approximately \$538,000. Once they receive the payment, they will submit it to the federal government who will pay its portion, \$1.3 million, and return the \$538,000, for a total of approximately \$1.8 million for those transports in 2017. This is the only year for which we have to do this. This is called an inter-governmental transfer. Commissioner Blanchard-Reed asked Commissioners Barstow and Gustafson if they had any questions, and they responded they did not.

Commissioner Blanchard-Reed called for the vote. Motion carried.

CORRESPONDENCE

NAEFO Invoice for 2019 Membership Fees

District Secretary Barker explained she received an invoice from the National Association of Emergency and Fire Officials for 2019 membership fees in the amount of \$300. She asked the Board if this is something they would like to continue being a part of. Commissioner Gustafson responded he is a Board Member through the Washington Fire Commissioners Association (WFCA). Commissioner Blanchard-Reed asked him if membership is necessary for him to participate at that level and if his participation is through WFCA or Graham Fire. He stated his membership has been through Graham Fire and he would like to continue. He explained the annual conference features speakers providing subject matter and information not available anywhere else, and he wishes more people would attend. Commissioner Blanchard-Reed asked if anyone is planning to attend the conference in September, if the only benefit to membership is attendance at the conference, or are there other benefits. District Secretary Barker explained an individual membership is available for \$100, as an option. She offered to get clarification of the fee structure, how the \$300 was calculated, and whom they have listed for us. Commissioner Blanchard-Reed concurred and asked for this matter to be tabled for now and revisited as Unfinished Business at the next Board Meeting.

GENERAL ADMINISTRATION

Fire Chief's Report

Chief Dale welcomed the Board and audience members and reported on the following:

The Open House took place last week at Station 96 and was well attended. He recognized the Board members who attended: Commissioners Blanchard-Reed, Gustafson, Portmann and Rosenlund. He thanked the following members for their efforts and commitment toward the success of the event: Support Services members Wendy and Glenn Barcus, Lorri Budd and Todd Woomer; Assistant Chief Richards, Jina Cieplik, Firefighter Jasper Stenstrom, Captains Black and Kolibas, Battalion Chief Juergens, all Station 96 crews and the off-duty members in attendance.

Lieutenant Casey Hill has announced his retirement. We are planning a reception for the end of August and will communicate the details when available. Casey will be missed, and we wish him the best as he moves forward.

Standing Committees

Budget, Finance and Audit – No report

Policy and Procedure – No report

Mergers/Consolidations – Commissioner Gustafson reported they need to get back to Orting on this. Commissioner Blanchard-Reed stated the last she heard is that Orting's Board Chair is to contact her, and she has not heard from them. Fire Chief Dale concurred.

Joint Labor/Management – No report

Strategic Leadership Plan – No report

Legislative Affairs – No report

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution No. 927 – Appointing Brenda L.B. Barker to District Secretary

Board Secretary Jodi Reynolds read Resolution No. 927, Appointing Brenda L.B. Barker to the position of District Secretary, into the record.

Commissioner Gustafson moved the approval of Resolution No. 927, Appointing Brenda L.B. Barker to the position of District Secretary, as presented. Commissioner Barstow seconded the motion. Motion carried.

Oath of Office

Board Chair Blanchard-Reed administered the Oath of Office to Brenda Barker, and then presented her with her Certificate of Appointment.

Resolution No. 928 – Establishing the District Secretary as Investment Officer

Board Secretary Jodi Reynolds read Resolution No. 928, Establishing the District Secretary as Investment Officer, into the record.

Commissioner Barstow moved the approval of Resolution No. 928, Establishing the District Secretary as Investment Officer, as presented. Commissioner Gustafson seconded the motion. Motion carried.

Resolution No. 929 – Appointing a District Secretary Pro Tem

Board Secretary Jodi Reynolds read Resolution No. 929, Appointing a District Secretary Pro Tem, into the record.

Commissioner Barstow moved the approval of Resolution No. 929, Appointing a District Secretary Pro Tem, as presented. Commissioner Gustafson seconded the motion. Motion carried.

Resolution No. 930 – Appointing an Authorized Agent to Obtain Federal and/or State Assistance Funds

Board Secretary Jodi Reynolds read Resolution No. 930, Appointing an Authorized Agent to Obtain Federal and/or State Assistance Funds, into the record.

Commissioner Barstow moved the approval of Resolution No. 930, Appointing an Authorized Agent to Obtain Federal and/or State Assistance Funds, as presented. Commissioner Gustafson seconded the motion. Motion carried.

PUBLIC COMMENTS

None

COMMISSIONER COMMENTS

Commissioner Gustafson commented further in support of the District's involvement in NAEFO. He recalled a featured speaker from last year's conference, a Fire Chief out of Portland who explained in great detail a spectacular fire they responded to and how security cameras captured the event. Commissioner Gustafson stated that at each annual meeting, six or seven people come in and speak during the two-day event. He said the classes are unimaginable and very valuable. Commissioner Blanchard-Reed responded that it sounds like it has some value, but they would table the discussion until the next meeting when they had more information to determine if it makes sense for the entire Board to be NAEFO members.

Commissioner Blanchard-Reed thanked Deputy Chief Judd for his years of service on this "passing the torch" night. Fire Chief Dale also thanked him.

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of May 22, 2019, was adjourned at 7:15 p.m.

Gina Blanchard-Reed, Commissioner

Brenda L.B. Barker, District Secretary