

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
May 8, 2019**

CALL TO ORDER

Commissioner Blanchard-Reed called the meeting to order at 6:30 p.m.

Attendance:

Present: Commissioner Gina Blanchard-Reed, Commissioner Gerald W. Gustafson, Commissioner Adam G. Rosenlund, Commissioner Ryan Portmann, Fire Chief Pat Dale, Deputy Chief Tony Judd, Deputy Chief Oscar Espinosa and Board Secretary Jodi Reynolds

Absent: Commissioner Russell T. Barstow had an excused absence.

Commissioner Blanchard-Reed led the Pledge of Allegiance and welcomed the audience.

APPROVAL/MODIFICATION OF THE AGENDA

Commissioner Portmann moved to approve the Agenda as presented. Commissioner Gustafson seconded the motion. Motion carried.

APPROVAL OF CONSENT AGENDA

Approval of Regular Board Meeting Minutes of April 24, 2019

Approval of Financial Documentation:

Payables: Checks #26203 through #26260 =	\$60,329.10
Transfer (EFT) =	<u>\$261.82</u>
Total:	<u>\$60,590.92</u>

Commissioner Portmann moved to approve the Consent Agenda in the amount of \$60,590.92 after proper audit. Commissioner Gustafson seconded the motion. Motion carried.

CORRESPONDENCE

None

GENERAL ADMINISTRATION

Fire Chief's Report

Chief Dale welcomed the Board and audience members and reported on the following:

He introduced the new District Secretary Brenda Barker and explained this is her first Board Meeting.

New Hires Update

We are very busy onboarding, hiring and training our new members. The eight "Group 19-1" members who recently graduated are on shift doing some training and are close to being included in staffing. The ten "Group 19-2" members are in their third week of the Recruit Academy at Bates.

Recruitment

We are currently conducting two processes simultaneously: 1) Firefighter/Paramedic through Public Safety Testing; and 2) Firefighter/EMT internal-only process closing May 31st. Commissioner Rosenlund inquired if the former eligibility list is still active. Chief Dale responded no, but we did hire people off of it. Commissioner Portmann asked how many vacancies we have, and Chief Dale responded two medics. If we have a need, we have a third spot reserved in the Academy.

Community Outreach

We have enhanced by leaps and bounds our social media presence, thanks to the great work of Firefighter Jasper Stenstrom. We have plans to develop an even broader program to focus on our outreach via social media.

Additionally, an Open House is scheduled for May 16th at Station 96 beginning at 5:30 p.m. The Board members are welcome to attend.

Commissioner Blanchard-Reed requested the status of the quarterly newsletter. Chief Dale explained he is working with a new consultant and did not want to rush the process. The newsletter will go out sometime after the Open House.

Standing Committees

Budget, Finance and Audit – No report
Policy and Procedure – No report
Mergers/Consolidations – No report
Joint Labor/Management – No report
Strategic Leadership Plan – No report
Legislative Affairs – No report

UNFINISHED BUSINESS

None

NEW BUSINESS

Bid Award – Station 95 Exterior Painting

Deputy Chief Judd explained this is part of the 2019 Budget and is next up on the list to accomplish. The Request for Proposal submittal period closed May 3rd, and we received only one bid. Assistant Chief Richards has contacted the company and is confident they are capable of doing the work, and because their bid was reasonable compared to what we paid for Stations 96 and 94 last year, he recommends awarding the bid to Coastal Services, Inc. in the amount of \$25,000, excluding sales tax.

Commissioner Portmann moved to approve the Bid Award to Coastal Services, Inc. in the amount of \$25,000, plus sales tax, for the Station 95 Exterior Painting. Commissioner Rosenlund seconded the motion. Motion carried.

Mitigation Plan Update

Deputy Chief Judd recalled for the Board that back in 2015 we submitted a Mitigation Plan to FEMA. Commissioner Pierson had worked on it for the District. That plan lasts for five years, and we are up for renewal. Pierce County is leading the effort and has secured a grant for the time required to put the plan together. If a declared disaster occurs in the state, we have to have a Mitigation Plan registered with FEMA in order to recoup funds. We are involved in the planning process which includes all special purpose districts, cities, schools, the county, etc.

Eighty different mitigation plans are in process. Staff will review the mitigation measures submitted by Commissioner Pierson five years ago and update or add to them as appropriate. The County is doing the bulk of the work, but each District must have their plan ready to submit to the County toward the end of this year, then the plan goes to the State Department of Emergency Management for their review before coming back to us for adoption. We have until the middle of next year to get it all done. Staff requests a motion by the Board tonight to approve the District's involvement in this process.

Commissioner Portmann moved to approve the District's involvement in the Mitigation Plan Update Project for FEMA. Commissioner Gustafson seconded the motion. Motion carried.

Pierce County Fire Protection Contract

Brenda Barker explained to the Board that annually the District receives this contract for providing fire protection and EMS response at Frontier Park. Staff is looking for approval of the contract in the amount of \$10,085.00.

Commissioner Rosenlund moved to approve the contract between Pierce County and the District in the amount of \$10,085.00 for fire protection and basic life support services. Commissioner Gustafson seconded the motion. Motion carried.

PUBLIC COMMENTS

Citizen Brian Estes asked if the Board is still planning to hire an agency to consider the possibility of merging with Orting or is it happening. Commissioner Portmann responded they plan to hire a firm to look at a merger with Orting or others in the first quarter of 2020. In the meantime, Orting has hired a consultant to do similar work, although their objectives may differ from ours. Mr. Estes inquired if there are any preparations being made due to the predicted worsening of wildland season like increased staffing. Chief Dale responded that they are paying close attention, but no extra staffing is planned at the moment. They are considering the risk and will staff up closer to the time as needed. They are bolstering equipment and training, and are planning and preparing for it.

COMMISSIONER COMMENTS

- Commissioner Portmann requested to be excused from the next Board Meeting on May 22nd as he will be out-of-town.
- Commissioner Gustafson reported he went down to Olympia yesterday for the signing of the All Mobilization #1170 bill by the Governor. They got everything they wanted, and the two-year ceiling was removed. Commissioner Rosenlund asked how the All Mobilization affects the District. Commissioner Gustafson responded if there is a mobilization for a fire, storm, the mountain could blow, an earthquake, etc., funding for crews and mobilization would come from the State.

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of May 8, 2019, was adjourned at 6:47 p.m.

Gina Blanchard-Reed, Commissioner

Anthony D. Judd, District Secretary