

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
February 27, 2017**

CALL TO ORDER

Commissioner Barstow called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson (via phone), Commissioner Russell T. Barstow, Commissioner Gina Blanchard-Reed, Commissioner Ryan Portmann, Deputy Chief Tony Judd and Board Secretary Jodi Reynolds

Commissioner Adam G. Rosenlund and Fire Chief Ryan Baskett had excused absences.

Commissioner Barstow led the Pledge of Allegiance and welcomed the audience.

APPROVAL/MODIFICATION OF THE AGENDA

Commissioner Portmann moved to approve the Agenda as written. Commissioner Blanchard-Reed seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES

Commissioner Portmann moved the approval of the Minutes of the Regular Board Meeting of February 13, 2017, as presented. Commissioner Blanchard-Reed seconded the motion. Motion carried unanimously.

CORRESPONDENCE

Thank you card from a citizen

FINANCIALS

Payables Checks #22371 through #22428 in the amount of \$51,986.93, Payables (Payroll) Checks #22440 through #22453 in the amount of \$330,646.17, Payroll Checks #22429 through #22439 in the amount of \$20,310.30 and Payroll Transfers (EFTs) in the amount of \$584,251.22, for a total of \$987,194.62, were presented for approval.

Deputy Chief Judd informed the Board he had two additional financial items for their consideration, and distributed the documentation to them. He stated the first was pay to a temporary Fire Fighter for a partial month that was missed in the amount of \$1,915.13, and the second was a transfer (EFT) for FICA withholding in the amount of \$531.41. With these two additional financials the grand total is now \$989,641.16.

Commissioner Portmann moved to accept the payables in the amount of \$989,641.16, after proper auditing. Commissioner Blanchard-Reed seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION

Fire Chief's Report

Deputy Chief Judd greeted the Board and audience members and then reported on the following:

South Sound 911. Deputy Chief Judd stated the updated Policy Board Meeting Minutes have been added to the Board books for review. He had no further report.

Orting Collaboration. Deputy Chief Judd recalled for the Board he had provided them with a draft Interlocal Agreement to provide Command Support for their two week review. He asked if they had any questions or concerns for him. They responded they did not. Deputy Chief Judd stated he would proceed and contact Chief Gibson.

Station 92 Living Quarters. Deputy Chief Judd reported to the Board Assistant Chief Richards has tentatively scheduled the field work for the boundary survey by Apex Engineering and final wetland delineations by Eric Russell for March 1st and 2nd.

Agricultural Resource Lands (ARL). Deputy Chief Judd informed the Board the Community Development Committee will hold a public hearing on March 6th at 1:30 p.m. at the County-City Building to take testimony on the proposed ARL designation. Having spoken with Chief Baskett, he plans to attend this meeting and present the District's testimony which is that there have been no long term studies done on the impacts of changing these properties, and the District has always supported citizens' property rights. The full County Council will hold a final hearing on April 4th at 3:00 p.m. at the same location. The latest map of the proposed ARL recommendation shows almost no new ARL land proposed in the District; however, we started down this path and plan to continue to support the process.

Apparatus. Deputy Chief Judd explained Chief Gibson was out of town last week, so he has made no movement on the Rolling Stock Interlocal Agreement. He plans to contact him this week.

Standing Committees

Performance Evaluation: Commissioner Portmann reported the appraisal is still being drafted. Deputy Chief Judd added that the Prothman Company representative Marcus Kragness spent 3 ½ days at the stations conducting interviews. He has a couple of phone interviews planned for individuals who were unable to meet with him in person.

Commissioner Policies: Commissioner Blanchard-Reed stated she and Commissioner Rosenlund met with Attorneys Joe and Eric Quinn last Thursday and went over some details. The Attorneys had concerns about a couple of items and said they would get back to the committee. She anticipates having the policies ready to present to the full Board in two weeks.

NEW BUSINESS

Resolution No. 872 – Establishing a Certified Fire Fighter Eligibility List

Board Secretary Jodi Reynolds read Resolution No. 872, Establishing a Certified Fire Fighter Eligibility List, into the record.

Commissioner Portmann asked Deputy Chief Judd if any of the Graham Fire Resident Fire Fighters are on the list, and he responded the first three on the list are Graham Fire members. He added that the group of individuals that tested and interviewed was outstanding.

Commissioner Portmann moved the approval of Resolution No. 872, Establishing a Certified Fire Fighter Eligibility List, as presented. Commissioner Blanchard-Reed seconded the motion. Motion carried unanimously.

OTHER BUSINESS

None

GOOD OF THE ORDER/PUBLIC INPUT

None

EXECUTIVE SESSION

Deputy Chief Judd stated they were able to complete negotiations on the Fire Fighters' contract. He requested a 30-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining and a five-minute Executive Session under RCW 42.30.110 (1) (g) to evaluate qualifications of public employees or review their performance.

Commissioner Barstow announced a 30-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining and a five-minute Executive Session under RCW 42.30.110 (1) (g) to evaluate qualifications of public employees or review their performance.

Commissioner Barstow announced a recess at 7:15 p.m.

The Executive Session was announced as beginning at 7:16 p.m.

An announcement was made at 7:51 p.m. to extend the Executive Session 20 minutes.

Commissioner Barstow reconvened the Regular Board Meeting at 8:13 p.m.

Commissioner Portmann expressed his appreciation to the Union and administration for the good faith and trust they showed during the mediation process.

Commissioner Portmann moved to approve the Collective Bargaining Agreement by and between Pierce County Fire District No. 21 and I.A.F.F. Local No. 726 for the period January 1, 2017 through December 31, 2020, as written. Commissioner Blanchard-Reed seconded the motion. Motion carried unanimously.

Commissioner Portmann stated the Board has before it a policy, Operating Instruction 318 – Shift Trades, which addresses how shift trades will be conducted.

Commissioner Portmann moved to approve Operating Instruction 318 – Shift Trades, as written. Commissioner Blanchard-Reed seconded the motion. Motion carried unanimously.

Citizen Carolyn Benum requested a copy of Operating Instruction 318. Deputy Chief Judd stated he would provide her with one.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of February 27, 2017, was adjourned at 8:17 p.m.

Russell T. Barstow, Commissioner

Anthony D. Judd, District Secretary