

**GRAHAM FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
REGULAR BOARD MEETING  
October 12, 2015**

**CALL TO ORDER**

Commissioner Skaggs called the meeting to order at 7:00 p.m.

**Attendance:**

Present: Commissioner Robert E. Skaggs, Commissioner Gerald W. Gustafson, Commissioner Russell T. Barstow, Fire Chief Ryan Baskett, Deputy Chief Tony Judd and Board Secretary Jodi Reynolds

Commissioner Skaggs led the Pledge of Allegiance and welcomed the audience.

**APPROVAL/MODIFICATION OF THE AGENDA**

**Commissioner Barstow moved to approve the Agenda as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

**APPROVAL OF THE MINUTES**

**The minutes of the Regular Board Meeting of September 28, 2015, were approved as presented.**

**CORRESPONDENCE**

Additional Correspondence: Thank you card from a citizen and his family.

**FINANCIALS**

Payables Checks #19880 through #19921 in the amount of \$51,985.80 and a Transfer (EFT) in the amount of \$324.08, for a total of \$52,309.88, were presented for approval.

**Commissioner Gustafson moved to accept the payables in the amount of \$52,309.88, after proper auditing. Commissioner Barstow seconded the motion. Motion carried unanimously.**

**GENERAL ADMINISTRATION**

**Fire Chief's Report**

Fire Chief Baskett greeted the Board and audience members and then reported on the following:

Twenty-four applicants for the Fire Fighter/Paramedic positions took the written test, and 17 proceeded to the assessment center last week. Fifteen candidates are moving on to the Chief interviews which will take place tomorrow and Wednesday.

The Tempur-Pedic mattresses arrived and the publicists and their crew will arrive tomorrow to meet with our crews and the family to present the mattresses. Deputy Chief Judd is handling the coordination of this event. Our crews have been advised and are very excited.

Deputy Chief Judd was able to move the Pierce County Fire Commissioners Association meeting Graham Fire will be hosting from February 25th to April 28th.

South Sound 911. Chief Baskett stated he had nothing new to report.

WSRB Rerate / Station 92 Living Quarters. Chief Baskett recalled for the Board that at the previous Board meeting Deputy Chief Judd reported the WSRB had contacted us and requested we provide them a plan for Station 92 in order for it to count towards our rating. In order for a station to count, the WSRB requires six volunteers residing within five miles of the station or two full-time employees be assigned to the station. Chief Baskett distributed to the Board the letter drafted by staff in response to the WSRB. Chief Baskett summarized the letter stating we are moving forward with a plan to build living quarters at Station 92 and are drafting a letter to the residents within five miles of that facility notifying them of the potential rate change and asking for volunteers. We will actively recruit in that area to reach a minimum of six volunteers. Chief Baskett stated he plans to reach out to retired volunteer member Faubion and ask for his assistance recruiting volunteers in that area. He stated he hopes our plan will postpone any changes by the WSRB until October of next year. The Board members responded they had no questions or concerns regarding the letter.

Budget Items. Chief Baskett reminded the Board a Special Board Meeting to address the 2016 Budget is scheduled for Thursday, October 15<sup>th</sup> at 9:00 a.m.

B-Shift Christmas Party. Chief Baskett informed the Board the annual B-Shift Christmas Party is scheduled for November 21<sup>st</sup>. Battalion Chief Juergens is organizing the event and retired Battalion Chief Clawson plans to attend.

## **NEW BUSINESS**

Resolution No. 850, Surplus Hose

Board Secretary Jodi Reynolds read Resolution No. 850, Surplus Hose, into the record.

**Commissioner Gustafson moved the approval of Resolution No. 850, Surplus Hose, as presented. Commissioner Barstow seconded the motion. Motion carried unanimously.**

## **OTHER BUSINESS**

None

## **GOOD OF THE ORDER/PUBLIC INPUT**

Citizen Adam Rosenlund stated that in the minutes of the last meeting under New Business it called for renegotiating the personal services contracts for Chief Judd and Chief Baskett. He asked if that was normal practice to do that a year early and the reason for doing it. Commissioner Skaggs responded it is the Board's option to do it, and they can a year early. Mr. Rosenlund asked if it was a common practice. Commissioner Skaggs responded that for the Board it has been. Mr. Rosenlund stated the fire fighters contract is also up at the exact same time so will they put that in accordance with the same timeline or offset timelines. Commissioner Skaggs responded it is up to the Board and the union president, so if he wants to talk to them about coming early he can bring it to the Board and the Chief.

**EXECUTIVE SESSION**

Chief Baskett requested a five-minute Executive Session under RCW 42.30.110 (1) (g) to evaluate qualifications of a public employee or review their performance, with no business to follow.

**Commissioner Skaggs announced a five-minute Executive Session under RCW 42.30.110 (1) (g) to evaluate qualifications of a public employee or review their performance, with no business to follow. The Executive Session was announced as beginning at 7:16 p.m.**

**ADJOURNMENT**

**With no further business to come before the Board, the Regular Board Meeting of October 12, 2015, was adjourned at 7:21 p.m.**

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Robert E. Skaggs, Commissioner

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Anthony D. Judd, District Secretary