

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
May 11, 2015**

CALL TO ORDER

Commissioner Skaggs called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Robert E. Skaggs, Commissioner Gerald W. Gustafson, Commissioner Russell T. Barstow, Fire Chief Ryan Baskett, Deputy Chief Tony Judd and Board Secretary Jodi Reynolds

Commissioner Skaggs led the Pledge of Allegiance and welcomed the audience.

APPROVAL/MODIFICATION OF THE AGENDA

Commissioner Gustafson moved to modify the Agenda and take up an item from New Business at this time to hold an award presentation. Commissioner Barstow seconded the motion. Motion carried unanimously.

Chief Baskett explained that at the Department Awards Banquet last Saturday night, some members were awarded the Meritorious Unit Citation for their valiant efforts when responding to a car fire with a person trapped inside. Because of their quick actions the person was saved and removed from the vehicle. Fire Fighter Santos Cantus was one of those members involved but was not present at the Awards Banquet to receive his award.

The Board and Chief Baskett presented Fire Fighter Santos Cantu with the Meritorious Unit Citation for his part in the car fire rescue with entrapment.

APPROVAL OF THE MINUTES

The minutes of the Regular Board Meeting of April 27, 2015, were approved as presented.

CORRESPONDENCE

Additional Correspondence: A card from Retired Volunteer Lieutenant Tom Faubion and Mrs. Faubion to Chief Baskett thanking him for the awards banquet and recognition of Tom's service.

FINANCIALS

Payables Checks #19248 through #19292 in the amount of \$120,742.36 and a Transfer (EFT) in the amount of \$210.48, for a total of \$120,952.84, were presented for approval.

Commissioner Gustafson moved to accept the payables in the amount of \$120,952.84, after proper auditing. Commissioner Barstow seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION

Chief's Report

Fire Chief Baskett greeted the Board and audience members and then reported on the following:

He received great feedback in regards to the Department Awards Banquet held Saturday night. Deputy Judd plans to get the planning committee together to critique the event and choose a date for next year's banquet. A special thanks to all involved for making this year a great success!

Resident Fire Fighter Cory Fortney had stated he was resigning his position with the Department. We gave him several opportunities to submit a letter of resignation and he failed to do so. We have secured his equipment and Chief Baskett recommended the Board terminate his association with the Department at this time.

Commissioner Gustafson moved to terminate Resident Fire Fighter Corey Fortney's association with the Department. Commissioner Barstow seconded the motion. Motion carried unanimously.

Graham-Kapowsin High School is holding a short assembly on May 18th at which we will be the main presenters. Chief Baskett will recognize the entire school for their emergency preparedness. He requested the Board members attend if possible. Commissioners Gustafson and Barstow responded they should be available.

With the Board's approval, Chief Baskett and Assistant Chief Todd Jensen will attend the State Fire Chiefs Conference in Kennewick next week.

Commissioner Gustafson moved to allow Fire Chief Baskett and Assistant Chief Jensen to attend the Washington State Fire Chiefs Associations Conference in Kennewick next week. Commissioner Barstow seconded the motion. Motion carried unanimously.

New Hope Christian Private School located on 70th Avenue East has announced they will be closing at the end of this year.

South Sound 911. A meeting to inform the public about plans for a new public safety communications center is scheduled for this Thursday, May 14th at 6:00 p.m. at the Graham Fire & Rescue Headquarters Station. Chief Baskett stated he will attend and invited the Board members to join him.

Volunteer Committee. The Training Division has started the new volunteer academy. Applicants John Schurr and Michael Hondel have elected not to continue with the volunteer program due to time commitments, leaving a total of seven new volunteer recruits.

WSRB Rerate. Deputy Chief Judd will begin working with the WSRB representative tomorrow to start the rerate process. Staff is confident we are well prepared and have the information necessary to complete the process.

A.R.L. Zoning Change. On April 30th the Planning Commission determined the ARL issue needed further study. They made a motion to maintain the current ARL Criteria (the Yield Criteria would remain) and include the exemption for existing school sites identified in a Capital Facilities Plan through the effective date of the update. The motion included a recommendation a study be undertaken with stakeholders, including School District and Fire District representatives.

Policy Review. Chief Baskett requested the Board approve Operating Instruction 220 – Department Credit Card Use, formerly Operating Instruction 105, if they had no questions or comments. They responded they did not.

Commissioner Barstow moved the approval of Operating Instruction 220 – Department Credit Card Use, as written. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Chief Baskett presented the Board with two additional policies he requested they review over the next two weeks and explained he would be looking for action at the next scheduled meeting: Operating Instruction 407 – Fire Fighter Accountability, a new policy, and Operating Instruction 721 – Self-Contained Breathing Apparatus (SCBA), which has been renumbered and updated for the new equipment.

NEW BUSINESS

Chief Baskett informed the Board two tentative mediation dates June 1st and June 18th are set in hopes of reaching a successor agreement with the Chief's Bargaining Unit.

Chief Baskett stated Public Prevention Education Officer Myra Merdian-Drake had approached him requesting the Department members donate their used, faded Graham Fire & Rescue t-shirts to a disabled children's program to use to mark up, paint, decorate with handprints, etc. The Board agreed to allow the donation of t-shirts..

OTHER BUSINESS

Commissioner Skaggs directed staff to register him and Commissioner Gustafson for the pre-conference class led by Attorneys Quinn and Quinn in Chelan. Deputy Chief Judd stated he would do so.

GOOD OF THE ORDER/PUBLIC INPUT

None

EXECUTIVE SESSION

Chief Baskett requested a five-minute Executive Session under RCW 42.30.140 to plan strategy for a grievance hearing, with no business to follow, and a five-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining, with business to follow.

Commissioner Skaggs announced a five-minute Executive Session under RCW 42.30.140 to plan strategy for a grievance hearing, with no business to follow, and a five-minute Executive Session under RCW 42.30.140 to adopt a position for

collective bargaining, with business to follow. The Executive Session was announced as beginning at 7:20 p.m.

Commissioner Skaggs reconvened the Regular Board Meeting at 7:30 p.m. He explained that during Executive Session the Board was presented a Memorandum of Understanding which changes the Collective Bargaining Agreement between the District and I.A.F.F. Local 726 Graham Chiefs' Bargaining Unit for the replacement of temporary vacancies.

Commissioner Barstow moved to approve the Memorandum of Understanding between I.A.F.F. Local 726 Graham Chiefs' Bargaining Unit and the District, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of May 11, 2015, was adjourned at 7:33 p.m.

Robert E. Skaggs, Commissioner

Anthony D. Judd, District Secretary