

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
April 27, 2015**

CALL TO ORDER

Commissioner Skaggs called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Robert E. Skaggs, Commissioner Gerald W. Gustafson, Commissioner Russell T. Barstow, Fire Chief Ryan Baskett, Deputy Chief Tony Judd and Board Secretary Jodi Reynolds

Commissioner Skaggs led the Pledge of Allegiance and welcomed the audience.

APPROVAL/MODIFICATION OF THE AGENDA

**Commissioner Barstow moved to approve the Agenda as presented.
Commissioner Gustafson seconded the motion. Motion carried unanimously.**

APPROVAL OF THE MINUTES

The minutes of the Regular Board Meeting of April 13, 2015, were approved as presented.

CORRESPONDENCE

South Sound 911 Press Release Re: Public Meetings - New Public Safety
Communication Center

Additional Correspondence: WFOA Legislative Report

FINANCIALS

Payables Checks #19162 through #19212 in the amount of \$43,094.63, Payables (Payroll) Checks #19229 through #19247 in the amount of \$327,298.74, Payroll Checks #19213 through #19217 and #19223 through #19228 in the amount of \$34,149.46 and Payroll Transfers (EFTs) in the amount of \$494,914.81, for a total of \$899,457.64, were presented for approval.

Commissioner Gustafson moved to accept the payables in the amount of \$899,457.64, after proper auditing. Commissioner Barstow seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION

Chief's Report

Fire Chief Baskett greeted the Board and audience members and then reported on the following:

The Department Awards Banquet is this Saturday, May 2nd at 5:30 p.m.

The new hires are scheduled to complete the in-house academy June 1st. Chief Baskett asked if the Board had a preference of June 1st, 2nd or 3rd for the graduation ceremony. They selected Tuesday, June 2nd.

South Sound 911. Chief Baskett had nothing new to report.

Volunteer Committee. Chief Baskett had nothing new to report.

GEMT Legislation. Chief Baskett reported the GEMT legislation passed the House and Senate and the Governor will sign the bill on Wednesday, April 29th at 1:30 p.m. He explained that Chief Wright of Central Pierce Fire & Rescue is preparing to start phase two and is requesting monetary commitments. Five agencies partnered on phase one, and since then three or four more have committed to assist in the financing of phases two and three. Chief Baskett requested Board approval to spend up to \$50,000 from the Contingency Fund to help finance phase two. He reminded the Board a significant portion of this money will be reimbursed through the program once it is in place.

Commissioner Gustafson moved the approval to expend funds not to exceed \$50,000 from the Contingency Fund, line account no. 522.10.49.99, to partner with Central Pierce Fire & Rescue in Phase Two in the process to establish a program for collecting federal funding through Medicaid, contingent upon sufficient funding from other Districts. Commissioner Barstow seconded the motion.

Discussion was held on the motion. Commissioner Gustafson expressed he has concerns regarding the program. He stated he has done some research and is concerned the actual amount of money we will get from this program may be less than expected. Chief Baskett responded he understands we will receive approximately 60% of the actual cost. He explained the current average payment from Medicaid is only \$150 per transport, considerably less than our cost.

Commissioner Skaggs called the question. Motion carried unanimously.

A.R.L. Zoning Change. Chief Baskett reported he and Commissioner Gustafson attended the Pierce County Planning Commission hearing to speak against the proposed ARL zoning change. He felt the hearing went well for those with concerns about the proposal. He stated South Pierce Fire & Rescue and Graham Fire & Rescue have retained Attorney Quinn to work on behalf of both agencies on the zoning change as it moves forward. He referred the Board to Attorney Quinn's and his own written statements which were presented to the Planning Commission, located in their Board books. He said since the hearing he has been contacted by two council members who are opposed to the zoning change.

Surface Water Credit Program. Chief Baskett stated staff prepared and sent a letter to the Pierce County Council on the District's behalf, as requested by the Board. A copy of the letter is in their Board books.

Policy Review. Chief Baskett requested the Board review Operating Instruction 105 – Department Credit Card Use, which has been renumbered and updated. He asked the

Board to review the policy over the next two weeks and he will be looking for action at the next scheduled meeting.

NEW BUSINESS

None

OTHER BUSINESS

Commissioner Skaggs requested staff make reservations for the Board for the state conference, if they have not already. Deputy Chief Judd responded he believes this has been done, by he will check. Commissioner Skaggs requested his reservation cover October 21-23.

Chief Baskett explained to the Board the Department has been trying to sell or trade ladder truck #L86-1. We have determined the vehicle has \$0 value inside the United States. Retired Firefighter Bill Billings contacted him and explained he is working with the organization Firefighters without Borders and asked if we would consider donating the ladder truck. Chief Baskett requested Board approval to do so.

Commissioner Gustafson moved to donate the previously surplus ladder truck #L86-1 to the organization Firefighters without Borders. Commissioner Barstow seconded the motion. Motion carried unanimously.

Chief Baskett informed the Board the Regular Board Meeting of May 25th lands on the Memorial Day holiday. Deputy Chief Judd recommended May 26th at 10:00 a.m., to allow sufficient time for staff to process payroll.

Commissioner Barstow moved to cancel the Regular Board Meeting of May 25, 2015, due to the Memorial Day holiday, and reschedule it as a Special Board Meeting on May 26, 2015, commencing at 10:00 a.m. Commissioner Gustafson seconded the motion. Motion carried unanimously.

GOOD OF THE ORDER/PUBLIC INPUT

None

EXECUTIVE SESSION

Chief Baskett requested a five-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining, with no business to follow, and a five-minute Executive Session under RCW 42.30.140 to adopt a position for a grievance hearing, with possible business to follow.

Commissioner Skaggs announced a five-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining, with no business to follow, and a five-minute Executive Session under RCW 42.30.140 to adopt a position for a grievance hearing, with possible business to follow. The Executive Session was announced as beginning at 7:26 p.m.

An announcement was made at 7:36 p.m. to extend the Executive Session another five minutes.

Commissioner Skaggs reconvened the Regular Board Meeting at 7:42 p.m. He stated that during Executive Session Deputy Chief/District Secretary Judd presented the Board with a Step 3 Grievance. Board Chair Skaggs requested two weeks to review the information and said they will be prepared to hear the grievance at the May 26 Special Board Meeting. In addition, Board Chair Skaggs requested Deputy Chief/District Secretary Judd investigate whether this is a grievable issue. A tentative 11:00 a.m. time was set and staff will confirm with the labor group if this date and time will work for them.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of April 27, 2015, was adjourned at 7:44 p.m.

Robert E. Skaggs, Commissioner

Anthony D. Judd, District Secretary