

**GRAHAM FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
REGULAR BOARD MEETING  
May 13, 2013**

**CALL TO ORDER**

Commissioner Pierson called the meeting to order at 7:00 p.m.

**Attendance:**

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Deputy Chief Ryan Baskett, Assistant Chief Todd Jensen, Assistant Chief Tom Mason, and District Secretary Kathy Hale.

Absent: Fire Chief Reggie Romines, Deputy Chief Tony Judd, Assistant Chief Steve Richards and Public Prevention Education Officer Myra Merdian-Drake had excused absences.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

**PRESENTATION:**

The Board presented a Certificate of Appreciation to former Resident Fire Fighter Steven Trujillo for his effort in saving a neighbor's life on December 25, 2012. Thank you, Steve, for jumping into action!

**APPROVAL OF AGENDA:**

**Commissioner Skaggs moved to approve the Agenda as presented.**

**Commissioner Gustafson seconded the motion. Motion carried unanimously.**

**APPROVAL OF THE MINUTES:**

**The minutes of the Regular Board Meeting of April 22, 2013, were approved as presented.**

**CORRESPONDENCE:**

- Thank You Letter from Carson Community
- Thank You Letter from Gig Harbor Fire & Medic One
- Washington Fire Commissioners Chelan Conference Registration
- Silver Creek Appreciation Breakfast Invitation

**FINANCIALS:**

General Payable Vouchers #545 through #608 in the amount of \$66,092.36 and Account Transfers in the amount of \$186.02, for a total of \$66,278.38, were presented for approval.

**Commissioner Gustafson moved to accept the payables in the amount of \$66,278.38 after proper auditing. Commissioner Skaggs seconded the motion.**

**Motion carried unanimously.**

**GENERAL ADMINISTRATION:**

**Chief's Report**

In the absence of Chief Romines, Deputy Chief Baskett reported on the following:

Congratulations to Resident Fire Fighter Aaron Walker who has been hired by Valley Regional Fire Authority. Also, thank you to Lieutenant Black for his mentoring.

D/S Hale will be on vacation from May 24<sup>th</sup> through June 4<sup>th</sup>.

South Sound 911. Minutes from the recent meeting are in your Board books.

Station No. 21-0. Nothing new to report.

Joint Impact Fee Committee. Nothing new to report.

1<sup>st</sup> Quarter Incident Summary. Deputy Chief Baskett presented the Board with the 1<sup>st</sup> Quarter Incident Summary and also the 1<sup>st</sup> Quarter Station No. 21-6 Staffing Report. He stated April's staffing dropped significantly from the 80 to 90 percent the previous three months, and he expects with summer coming staffing will continue to be low.

Propane Change. Deputy Chief Baskett informed the Board we have changed our propane supplier and are now piggy-backing on a Request For Proposal with Central Pierce Fire & Rescue. Early indications are we should see a significant savings, estimated at \$6,000 per year.

Changes to EMS Delivery. Deputy Chief Baskett pointed out an article submitted by Commissioner Gustafson detailing changes the Mesa Fire Department is making to their EMS delivery system. He stated it is highly likely more and more departments will be reconfiguring their delivery systems.

Meeting Change. Deputy Chief Baskett asked the Board about changing their next Regular Meeting as it falls on Memorial Day. The Board concurred with changing the meeting date to a Special Meeting and asked D/S Hale to coordinate with them tomorrow on picking that date and time.

Chelan Conference. Deputy Chief Baskett asked if any of the Commissioners planned on attending the special workshop on the Friday before the Chelan Conference. All Commissioners asked to be registered for the workshop. D/S Hale stated she would register them.

**PPEO Report**

Public Prevention Education Officer Myra Merdian-Drake was not present to give her report.

**NEW BUSINESS**

None

**OTHER BUSINESS**

Commissioner Skaggs stated he would be attending the North Bend Fire Academy final assessment meeting tomorrow.

**GOOD OF THE ORDER**

None

**EXECUTIVE SESSION**

Deputy Chief Baskett requested a fifteen-minute Executive Session under RCW 42.30.140 to adopt a position for professional negotiations, with no business to follow.

**Commissioner Pierson announced a fifteen-minute Executive Session under RCW 42.30.140 to adopt a position for professional negotiations, with no business to follow. The Executive Session was announced as beginning at 7:20 p.m.**

Commissioner Pierson reconvened the Regular Board Meeting at 7:35 p.m. He announced during Executive Session discussion was had regarding professional negotiations.

**ADJOURNMENT**

**With no further business to come before the Board, the Regular Board Meeting of April 22, 2013, was adjourned at 7:37 p.m.**

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Verne M. Pierson, Commissioner

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Kathy J. Hale, District Secretary