

**GRAHAM FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
REGULAR BOARD MEETING  
March 11, 2013**

**CALL TO ORDER**

Commissioner Pierson called the meeting to order at 7:00 p.m.

**Attendance:**

Present: Commissioner Gerald W. Gustafson (by telephone), Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Assistant Chief Tony Judd, Assistant Chief Todd Jensen, Assistant Chief Steve Richards, Assistant Chief Tom Mason, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale.

Absent: Fire Chief Reggie Romines and Assistant Chief Ryan Baskett had excused absences.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

**APPROVAL OF AGENDA:**

**Commissioner Skaggs moved to approve the Agenda as presented.**

**Commissioner Gustafson seconded the motion. Motion carried unanimously.**

**APPROVAL OF THE MINUTES:**

**The minutes of the Regular Board Meeting of February 25, 2013, were approved as presented.**

**CORRESPONDENCE:**

None

**FINANCIALS:**

General Payable Vouchers #254 through #295 in the amount of \$47,069.82 and Account Transfers in the amount of \$282.65 for a total of \$47,352.47, were presented for approval.

**Commissioner Gustafson moved to accept the payables in the amount of \$47,352.47 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

**GENERAL ADMINISTRATION:**

**Chief's Report**

In the absence of Chief Romines, Assistant Chief Judd reported on the following:

The badge pinning ceremony for new Fire Chief Keith Wright, Central Pierce Fire & Rescue, will occur on March 14, 2013. Commissioner Skaggs and Assistant Chief Baskett will be attending.

Volunteer Fire Fighter Bill Budd has turned in a Letter of Resignation. Bill will stay on with the department in a Support Services role.

South Sound 911. Nothing new to report.

Station 21-0. Assistant Chief Judd presented the Board with an email from John Hildenbrand to the Pierce County Department of Health and the Washington State Department of Ecology requesting a “no further action” release. Please contact D/S Hale if you wish to review the complete report.

Operating Instruction No. 201, Vehicle Operation Safety. Assistant Chief Judd requested Board approval of Operating Instruction No. 201, Vehicle Operation Safety, which was given out at their last Board meeting.

**Commissioner Skaggs moved the approval of Operating Instruction No. 201, Vehicle Operation Safety, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

Joint Impact Fee Committee. Assistant Chief Judd presented the Board with an email from Consultant Gary Franz detailing the status of the committee and their work progress. Gary will be attending Pierce County Fire Chief meetings on an as-needed basis to keep them apprised of progress and answer questions.

Ladder 91. Assistant Chief Richards reported the Ladder is back and has been repaired.

2013 SAFER Grant Update. Assistant Chief Judd informed the Board the IAFC recently sent out a statement document explaining how the current Federal Sequestration may impact the amount of funds available and the application date for the 2013 SAFER Grant. The Board will be kept informed as new information is received.

PCHIT Apparatus Maintenance. Assistant Chief Judd presented the Board with a draft apparatus maintenance policy Chief Romines sent to the PCHIT Policy Board. He stated no action is being requested at this time; Chief Romines just wanted the Board to be aware of the draft policy being sent.

Training Cooperation. Assistant Chief Judd reported Assistant Chief Mason will be working with the new Training Chief, Eric Skogen, of South Pierce Fire & Rescue to maximize training resources between our two agencies.

### **PPEO Report**

Public Prevention Education Officer Myra Merdian-Drake reviewed her Report with the Board.

### **NEW BUSINESS**

None

### **OTHER BUSINESS**

Commissioner Pierson presented three mitigation measures to the Board for their review: Active Shooter; Ham Radio Operations; Evacuation Plan. He asked the Board to review for action at the next Regular Board Meeting. Commissioner Pierson also stated

he has not heard back from any ham operators regarding his request for anyone interested in being placed on an emergency needs list.

Commissioner Skaggs inquired if the Sheriff's Department is considering the use of drones for search and rescue given all the negative publicity recently with their use. Commissioner Pierson answered drones can be used for search and rescue according to a bill being considered at the State.

#### **GOOD OF THE ORDER**

None

#### **EXECUTIVE SESSION**

Assistant Chief Judd requested a ten-minute Executive Session under RCW 42.30.140 to plan a strategy for collective bargaining, with possible business to follow; and five minutes under RCW 42.30.110(1)(g) to evaluate the qualifications of a public employee, with possible business to follow.

**Commissioner Pierson announced a ten-minute Executive Session under RCW 42.30.140 to plan a strategy for collective bargaining, with possible business to follow; and five minutes under RCW 42.30.110(1)(g) to evaluate the qualifications of a public employee, with possible business to follow. The Executive Session was announced as beginning at 7:15 p.m.**

Commissioner Pierson reconvened the Regular Board Meeting at 7:30 p.m. He announced during Executive Session discussion was had regarding planning a strategy for collective bargaining and the qualifications of a public employee.

**Commissioner Skaggs moved to cancel the Personal Services Contract with our physician advisor, Greg Brammer, MD, and send him a 21-day Notice of Termination per contract language. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

**Commissioner Skaggs stated due to our current financial challenges he moves to postpone the current recruit process and create an eligibility list for the four applicants. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

#### **ADJOURNMENT**

**With no further business to come before the Board, the Regular Board Meeting of March 11, 2013, was adjourned at 7:40 p.m.**

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Verne M. Pierson, Commissioner

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Kathy J. Hale, District Secretary