

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
January 14, 2013**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Commissioner Gerald W. Gustafson (by telephone), Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Ryan Baskett, Assistant Chief Todd Jensen, Assistant Chief Tom Mason, Assistant Chief Steve Richards, Public Prevention Education Officer Myra Merdian-Drake, and Support Specialist Jodi Reynolds.

Absent: District Secretary Kathy Hale had an excused absence.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Skaggs moved to approve the Agenda as presented.

Commissioner Gustafson seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Special Board Meeting of December 19, 2012, were approved as presented.

CORRESPONDENCE:

- Thank You Letter from a Citizen
- Letter from Commissioner Gustafson
- Thank You Letter from a Citizen
- Thank You Letter from a Citizen
- Letter from the Washington Fire Commissioners Association
- Email from Commissioner Skaggs to Pierce County Fire Commissioners Association

FINANCIALS:

General Payable Vouchers #1 through #68 in the amount of \$64,206.07 and Account Transfers in the amount of \$678.19 for a total of \$64,884.26 were presented for approval.

Commissioner Gustafson moved to accept the payables in the amount of \$64,884.26 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines reported on the following:

Resident Fire Fighter Erik Zohn has requested a leave of absence to take a temporary fire fighter position with the City of DuPont.

A retirement gala event for Deputy Chief Franz will occur on January 25, 2013, at Headquarters Station from 11:00 AM to 2:00 PM.

District Secretary Hale will be on personal leave from January 14th through the 18th.

South Sound 911. The South Sound Policy Board confirmed Lakewood City Manager Andrew Neiditz as the first executive director of the new public safety agency.

Chief Romines informed the Board he received correspondence from Fire Chief Ken Sharp of West Pierce Fire & Rescue stating because Graham Fire & Rescue's call volume is more than 4% of the South Sound 911 fire call volume, we are entitled to a direct representative on the Fire Service Committee of the Combined Ops Board. Chief Romines stated he has identified Assistant Chief Baskett as our representative.

WSRB. Chief Romines reported to the Board he received email confirmation from the Washington Surveying and Rating Bureau accepting South Pierce Fire & Rescue's Station No. 173 as providing the five-mile coverage required for residents to receive a Protection Class 6 rating. Our citizens in the area off 260th and Mountain Highway within five miles of Station No. 173 will now be relieved of the higher insurance rates. Great work, Deputy Chief Franz.

Incident Summary. Chief Romines presented the Board with the Incident Summary Report for the period January 1, 2012, through December 31, 2012.

South Pierce Fire & Rescue Assessment Center. Chief Romines informed the Board Assistant Chief Mason will be an evaluator in the process to hire a new Training Chief for South Pierce Fire & Rescue on January 24, 2013.

PPEO Report

Public Prevention Education Officer Merdian-Drake presented her report to the Board for their review.

NEW BUSINESS

Allstate Insurance. Chief Romines requested Board approval and signature on the Allstate contract to allow our members the opportunity to purchase additional insurance coverage beyond the level provided by the District-offered program, as an alternative to the AFLAC program currently offered.

Commissioner Skaggs moved the approval of the Allstate contract to allow the option for employees to purchase additional insurance. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Retroactive MOU's. Chief Romines provided two retroactive Memoranda of Understanding between the District and the two bargaining units allowing any

concession packages approved during the first two months of the year to be retroactive to January 1, 2013. He stated the documents had already been signed by the Board, and he was now requesting official action by the Board recognizing they signed the two MOU's prior to January 1, 2013.

Commissioner Skaggs stated he and the other Board members were contacted individually by District Secretary Hale and asked to come to the Headquarters Station separately to review the documents for their signature, which they did.

Commissioner Skaggs moved the approval of the two retroactive Memoranda of Understanding previously signed by the Board members. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Commissioner Gustafson's Letter of Request.

Commissioner Skaggs moved the approval for Commissioner Gustafson to be excused from attending Board meetings in person beginning January 14, 2013, through March, 11, 2013, and be present by electronic means instead. Commissioner Pierson seconded the motion. Motion carried unanimously.

OTHER BUSINESS

Annual Call Volumes. Chief Romines presented the Board with the Annual Call Volumes Report. He stated call volume was up 11% from 2011 to 2012.

2012 Fractal Response Performance. Chief Romines presented the 2012 Fractal Response Performance statistics compiled by Deputy Chief Franz to the Board for their review. Deputy Chief Franz summarized the report findings for the Board. He stated for all categories we were at 50% of our goal or better, except for one category. In two categories we were at 90% or better. He stated his complete report would be ready for the next Board meeting.

GOOD OF THE ORDER

Commissioner Skaggs expressed his appreciation for Deputy Chief Franz and his service to the organization and the profound impact he has had on outside agencies as well. Thank you, Deputy Chief Franz. You will be missed!

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of January 14, 2013, was adjourned at 7:20 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary