

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
SPECIAL BOARD MEETING
October 9, 2012**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 1:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Todd Jensen, Assistant Chief Tom Mason, Assistant Chief Steve Richards, IT Manager Lyle Stahnke, and District Secretary Kathy Hale.

Absent: Assistant Chief Ryan Baskett had an excused absence.

Commissioner Pierson announced the purpose of this Special Meeting was for the Board to receive and review the Proposed 2013 Budget.

2013 Budget Review. Chief Romines presented the Board with the 2013 Proposed Budget. He reviewed his Budget Message which pointed out estimated revenues and expenditures for 2013. He stated staff is anticipating another 3% drop in assessed value according to the latest information from the County Assessor's Office. Next year's decline will bring the District to a 21% overall decline or \$1.8 million loss in revenue since the recession began. Our Reserve balance is currently at \$2,879,783, but to balance the 2012 Budget D/S Hale is projecting needing to transfer \$462,000 into the General Account. To balance the 2013 Budget as presented, approximately \$724,000 will need to be transferred. By the end of 2014, the Reserve Fund is expected to be exhausted.

Chief Romines reviewed fleet needs, stating the Fleet and Facilities Division is recommending the purchase of two medic units and two fire engine rebuilds in the next two years – there are no funds currently budgeted for these endeavors. He also recommended going for a SAFER Grant in early 2013 to save eight to ten positions, and will also be asking to open the union contract for concession bargaining in the Spring of 2013. If we are unsuccessful with the SAFER Grant or reducing expenditures through concession bargaining, the District must consider a short-term Maintenance & Operating Levy within the next 18 months.

Chief Romines reviewed each line item. He inquired about turning off the public WiFi at Stations 21-1 and 21-4, which would be a savings of approximately \$2,000 per year.

Chief Romines asked the Board to review the Proposed Budget and let D/S Hale or himself know if they had any questions. He reminded the Board their next Special Board Meeting for the 2013 Budget is scheduled for November 15th, at 2:00 p.m.

ADJOURNMENT

With no further business to come before the Board, the Special Board Meeting of October 9, 2012, was adjourned at 2:05 a.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary