

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
SPECIAL BOARD MEETING
September 20, 2012**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 4:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Ryan Baskett, Assistant Chief Steve Richards, Assistant Chief Tom Mason, Assistant Chief Todd Jensen, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

Commissioner Pierson announced the purpose of this Special Meeting is to conduct the normal business of the District. He explained Commissioner Gustafson and Commissioner Skaggs will be attending the NAEFO Conference next week and will not be present for the Regular Meeting, therefore, a quorum will not be available.

APPROVAL OF AGENDA:

Commissioner Skaggs moved to accept the Agenda as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of September 10, 2012, were approved as presented.

CORRESPONDENCE:

- Snure Seminar Announcement – Commissioner Gustafson attending

FINANCIALS:

General Payable Vouchers #09045 through #09122 in the amount of \$351,434.87 and Account Transfers in the amount of \$486,262.28 for a total of \$837,697.15, of which \$632,680.70 was for Payroll and \$205,016.45 was for Payables were presented for approval.

Commissioner Gustafson moved to accept the payables in the amount of \$837,697.15 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines reported on the following:

D/S Hale will be on vacation September 26th through the 28th.

Thank you all who worked to make the Annual Awards Picnic such a success, in particular: Commissioner Skaggs for designing and producing the certificates; Lynne Walters, Kathy Hickok and the Support Services members for coordinating and setting up the event.

Operating Instruction No. 411, Guidelines on Standby Fire Fighters and Rapid Intervention Teams (RIT). Chief Romines asked to pull this item from the agenda as there are a few more changes he would like to make. The Board gave their approval to pull the draft policy.

CPR/First Aid RFP. Chief Romines presented the Board with the advertisement for the Request For Proposal, teaching our CPR/First Aid classes. He stated the closing date is set for October 10, 2012.

Training Report

Assistant Chief Mason presented his monthly Training Report to the Board for their review.

NEW BUSINESS

None

OTHER BUSINESS

None

GOOD OF THE ORDER

Commissioner Skaggs inquired about the industrial accident call we responded to earlier in the week. Deputy Chief Franz stated the accident involved a man-lift and the patient was called at the scene.

Commissioner Skaggs also inquired about an incident at the high school which the Board had received an email about. Chief Romines informed the Board he has spoken with Superintendent Tom Segal and his HR Department is looking into the incident and opening an investigation.

EXECUTIVE SESSION

Chief Romines requested a 5-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining with possible business to follow.

Commissioner Pierson announced a 5-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining with possible business to follow. Executive Session was announced as beginning at 4:15 p.m.

Commissioner Pierson reconvened the Special Meeting at 4:20 p.m. He stated during the Executive Session discussion was had regarding collective bargaining and the practice of calling back overtime.

Commissioner Skaggs moved to rescind the practice of calling back overtime when there are 12 personnel on shift as outlined in Operating Order 12-01. Commissioner Gustafson seconded the motion. Motion carried unanimously.

ADJOURNMENT

With no further business to come before the Board, the Special Board Meeting of September 20, 2012, was adjourned at 4:23 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary