

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
June 25, 2012**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Todd Jensen, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale

Absent: Assistant Chief Ryan Baskett, Assistant Chief Steve Richards, and Assistant Chief Tom Mason had excused absences.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Gustafson moved to modify the Agenda to allow Katie Gillespie, coordinator from Pierce County Department of Emergency Management, to give her presentation at this time. Commissioner Skaggs seconded the motion. Motion carried unanimously.

PRESENTATION:

Ms. Gillespie explained our Disaster Mitigation Plan is due to expire November 2013, so this is the year to submit updates in order to maintain our ability to receive matching funds from FEMA grant money should a disaster happen. She stated once the updates are submitted and accepted, the Board will be asked to approve another Resolution authorizing the updated Mitigation Plan.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of June 11, 2012, were approved as presented.

The minutes of the Special Board Meeting of June 18, 2012, were approved as presented.

CORRESPONDENCE:

None

FINANCIALS:

General Payable Vouchers #060058 through #060161 in the amount of \$433,847.86 and Account Transfers in the amount of \$467,673.72 for a total of \$901,521.58, of which \$644,163.99 were for Payroll and \$257,357.59 were for Payables where presented for approval.

Commissioner Gustafson moved to accept the payables in the amount of \$901,521.58 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines reported on the following:

The Recruit Academy Graduation will occur on July 1, 2012, at 6:00 p.m., Lakewood Station No. 21.

The Annual Pierce County Fire Commissioners' BBQ will take place July 26, 2012, at the LeMay Car Museum. Commissioner Skaggs inquired if DS Hale would be able to attend to help with registration.

Orting Valley Fire & Rescue. Chief Romines presented the Board with a copy of the letter he delivered to Chief Webb related to merge considerations.

Repainting Station No. 21-1. Chief Romines reviewed with the Board the bid specifications for repainting Station No. 21-1. He pointed out the dates of opening and closing have been changed to July 5th and July 19th respectively in order to accommodate the timing of advertising in The Dispatch. Chief Romines asked for Board approval to go out to bid.

Commissioner Skaggs moved the approval of the bid specifications and going out to bid beginning July 5th through July 19th. Commissioner Gustafson seconded the motion. Motion carried unanimously.

PCHIT Policies. Chief Romines requested Board approval of the five draft PCHIT policies he had given to them at their last Meeting.

Commissioner Skaggs moved the approval of PCHIT Policies 12-201-HM69, 12-202-Staffing for Level A Entry, 12-203-Minimum Training, 12-101-Organization Chart, and 12-102-Purchasing, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

PCHIT Response Plan. Chief Romines requested Board approval of the PCHIT Response Plan given to them at their last Meeting.

Commissioner Skaggs moved the approval of the PCHIT Response Plan as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

PCHIT Inter-local Agreement. Chief Romines requested Board approval of the PCHIT Inter-local Agreement for outside agencies given to them at their last Meeting.

Commissioner Skaggs moved the approval of the PCHIT Inter-local Agreement as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Operating Instruction No. 424, Bariatric Unit Response Policy. Chief Romines requested Board approval of Operating Instruction No. 424, Bariatric Unit Response, given to them at their last Meeting.

Commissioner Gustafson moved the approval of Operating Instruction No. 424, Bariatric Unit Response Policy, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Flood District. Chief Romines inquired of the Board if they would still like to have a letter drafted for their signature expressing their concerns to the Pierce County Council about the formation of a flood district tax. He pointed out an email from Attorney Quinn wherein he said a flood district would be a junior taxing district to us and therefore no threat in capturing any of our tax rates.

Commissioner Skaggs voiced he felt it would still be prudent to send the letter voicing the Board's concern over another tax for the citizens of Pierce County. Commissioners Gustafson and Pierson concurred.

Fire Comm 2013 Proposed Budget Documents. Chief Romines presented the Board with the 2013 Fire Comm Proposed Budget for their review. He pointed out our portion for 2013 shows a reduction of \$16,164.15 from our 2012 annual fee.

Commissioner Gustafson stated he will be attending the Fire Comm Budget meeting, so if anyone has comments or questions, please let him know.

Training Report

In the absence of Assistant Chief Mason, Chief Romines presented the Training Report to the Board for their review.

NEW BUSINESS

Resolution No. 802, Retiree Medical Benefits. DS Hale read Resolution No. 802, Retiree Medical Benefits, into the record.

Commissioner Gustafson moved the approval of Resolution No. 802, Retiree Medical Benefits, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

OTHER BUSINESS

None

GOOD OF THE ORDER

Commissioner Skaggs inquired if the Pierce County Fire Chiefs' Association was planning on sending a letter to the Assessors/Treasurer's Office voicing concerns about adding foreclosed home values into the assessed value. Chief Romines answered the Association has not taken a position as of yet on whether to send a letter or not.

Commissioner Pierson asked the other Board members to review Legislative line items in the budget to see where they could also make cuts and save money.

EXECUTIVE SESSION

Chief Romines requested a 10-minute Executive Session under RCW 42.30.110(1)(f), to receive and evaluate a complaint against a public employee, with no business to follow.

Commissioner Pierson announced a 10-minute Executive Session under RCW 42.30.110(1)(f), to receive and evaluate a complaint against a public employee, with no business to follow. Executive Session was announced as beginning at 7:35 p.m.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of June 25, 2012, was adjourned at 7:46 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary