

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
April 9, 2012**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Deputy Chief Gary Franz, Assistant Chief Ryan Baskett, Assistant Chief Tom Mason, Assistant Chief Todd Jensen, Assistant Chief Steve Richards, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale

Absent: Fire Chief Reggie Romines had an excused absence.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Skaggs moved to modify the Agenda as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of March 26, 2012, were approved as presented.

CORRESPONDENCE:

- Washington Fire Commissioners Association 2012 Chelan Conference Announcement

FINANCIALS:

Construction Payable Voucher #04001 in the amount of \$463.54, General Payable Vouchers #04001 through #04062 in the amount of \$68,877.21 and Account Transfers in the amount of \$172.82 for a total of \$69,513.57 were presented for approval.

Commissioner Skaggs moved to accept the payables in the amount of \$69,513.57 after proper auditing. Commissioner Gustafson seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

In the absence of Chief Romines, Deputy Chief Franz reported on the following:

Deputy Chief Franz will be on vacation the week of April 23rd.

Chief Romines will be on vacation April 24th and 25th.

Lieutenant and Captain Testing: Deputy Chief Franz informed the Board the assessment center portion of the testing process will take place tomorrow and Wednesday, with the Chief's Interviews April 17th and 19th. He asked if there is a Board member who would like to help with the interviews. Commissioner Skaggs offered his assistance.

Boeing Property Sold. Deputy Chief Franz stated the sale of the Boeing Property was finalized on March 30, 2012, and the proceeds wired to our account on April 2nd.

Board Question: Deputy Chief Franz presented the Board with Attorney Quinn's opinion regarding the impacts annexation of a city into a fire district has on the taxing capacity of the city. In his email, Attorney Quinn stated a city has a tax limitation of \$3.60 per thousand, but then you subtract any applicable fire district levies and library levies under 52.16. Commissioner Skaggs stated he disagreed with Attorney Quinn's explanation based on what Attorney Brian Snure had stated at a recent conference. He also stated he is concerned about the new water surface tax in Pierce County and how that will affect our taxing ability or the tax we will be required to pay.

The Board asked staff to inquire with East Pierce Fire & Rescue about taxation they have dealt with when annexing cities.

Purchasing Inter-local Agreement. Deputy Chief Franz informed the Board Attorney Quinn is drafting an agreement which will allow local fire agencies to purchase vehicle parts and services at a group rate. Once the Agreement is complete, it will be brought to the Board for their consideration.

Pre-Fire Plan. Deputy Chief Franz stated Chief Romines authorized a schedule change for Lieutenant Rickey, who will be going to a 40-hour work week for two weeks beginning April 16th. During that time, Lt. Rickey will be working on our Pre-Fire Plan Program.

Special Board Meeting. A Special Board Meeting has been scheduled for April 12, 2012, at 3:30 p.m. to facilitate an Exit Interview with the State Auditor's Office pertaining to our recent audit. All three Board members stated they will be attending.

Narrows Heating and Air. Deputy Chief Franz presented the Board with the annual maintenance contract for our HVAC systems for Station Nos. 21-1, 21-3, 21-4, 21-5 and 21-6. He stated the total cost has increased \$400 from what was budgeted for, but the increase will be absorbed within the overall operating budget. Deputy Chief Franz requested Board approval to allow Chairman Pierson to sign the Agreement on behalf of the District.

Commissioner Skaggs moved the approval of Chairman Pierson signing the annual maintenance agreement with Narrows Heating and Air in the amount of \$5,400, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

PPEO Report

Public Prevention Education Officer Myra Merdian-Drake presented her report to the Board for their review.

NEW BUSINESS

None

OTHER BUSINESS

CatchAll Environmental Contract. Deputy Chief Franz presented the Board with a Sales Agreement with CatchAll Environmental to install storm water catch basins. He asked for Board approval of the Agreement and authorization for Chairman Pierson to sign. Commissioner Pierson inquired why Station 21-4 is more expensive. Assistant Chief Richards replied Station No. 21-4 has a much larger system than the other stations.

Commissioner Skaggs moved the approval of entering into the Sales Agreement with CatchAll Environmental to install the storm water catch basins in the amount of \$9,861.66, and authorizing Chairman Pierson to sign the Agreement on behalf of the District. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Painting Station No. 21-1. Commissioner Skaggs inquired about an email he received from Chief Romines regarding painting the outside of Station No. 21-1. Assistant Chief Richards answered he would like to draft some specifications for Board review and then go out to bid for the work to be done this summer. He explained the building has not been painted since the early 1990s, and the paint is bubbling and water is coming through in places.

Commissioner Gustafson voiced his concern about using construction money to fund this project. Commissioner Skaggs suggested the Board can decide how the project will be funded, general fund or construction fund, once the bids are in and the Board has a better indication of the cost.

Commissioner Skaggs moved for staff to prepare bid documents to repair and paint the outside of Station No. 21-1. Commissioner Gustafson seconded the motion. Motion carried unanimously.

GOOD OF THE ORDER

EXECUTIVE SESSION

Deputy Chief Franz requested a 5-minute Executive Session under RCW 42.30.140, to plan or adopt a position for professional negotiations, with possible business to follow, and 15 minutes under RCW 42.30.140, to plan a strategy for professional negotiations, with no business to follow.

Commissioner Pierson announced a 5-minute Executive Session under RCW 42.30.140, to plan or adopt a position for professional negotiations, with possible business to follow, and 15 minutes under RCW 42.30.140, to plan a strategy for professional negotiations, with no business to follow. Executive Session was announced beginning 7:30 p.m.

An announcement was made at 7:50 p.m. to extend the Executive Session another ten minutes.

Commissioner Pierson reconvened the Regular Board Meeting at 8:00 p.m. He stated during the Executive Session discussion was had regarding professional negotiations.

Commissioner Skaggs moved to amend Article VIII; Sick Leave, in Chief Romines personal services contract. Commissioner Gustafson seconded the motion. Motion carried unanimously.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of April 9, 2012, was adjourned at 8:05 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary

DRAFT