

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
February 27, 2012**

CALL TO ORDER:

Commissioner Pierson called the meeting to order at 7:00 p.m.

ATTENDANCE:

Present: Commissioner Verne M. Pierson, Commissioner Gerald W. Gustafson, Commissioner Robert E. Skaggs, Deputy Chief Gary Franz, Assistant Chief Steve Richards, Assistant Chief Todd Jensen, Public Prevention Education Officer Myra Merdian-Drake and Support Specialist Michelle Greco.

Absent: Fire Chief Reggie Romines, Assistant Chief Tom Mason and District Secretary Kathy Hale had excused absences.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Skaggs moved the approval of the Agenda as submitted with no modifications. Commissioner Gustafson seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Special Board Meeting of February 13, 2012, were approved as presented.

CORRESPONDENCE:

- Sympathy Card from a Citizen

FINANCIALS:

General Payables Vouchers #02062 through #02150 in the amount of \$291,101.09, and Account Transfers in the amount of \$471,583.98 for a total of \$762,685.07 of which \$624,144.08 was for Payroll and \$138,540.99 was for Payables were presented for approval.

Commissioner Gustafson moved to accept the payables in the amount of \$762,685.07 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Deputy Chief Franz stated D/S Hale is on vacation until Mach 5, 2012.

Commissioner Pierson informed the Board Chief Romines was excused from the meeting.

Deputy Chief Franz announced to the Board Assistant Chief Mike Miller, Gig Harbor Fire & Medic One, will be retiring and having a gathering March 23rd.

Deputy Chief Franz reminded the Board of the upcoming Washington Fire Commissioners Association Legislative Roundtable, Saturday, April 21st. Please let D/S Hale know if you plan to attend.

OLD BUSINESS:

Job Descriptions. Deputy Chief Franz asked for Board approval of the six new job descriptions for our office support staff, per Chief Romines request.

Commissioner Skaggs moved the approval of the six job descriptions as submitted with no modifications. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Hazardous Materials Vehicle. Deputy Chief Franz explained to the Board the vehicle was sold before we could inspect and finalize the transaction. Deputy Chief Franz asked the Board how they would like staff to get approval for such purchases in the future. Discussion followed.

Commissioner Skaggs moved staff contact each Board member by phone to obtain individual approval to proceed with inspecting and making an offer if a vehicle is found and time is at issue. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Station 21-0. Deputy Chief Franz reported the test result came back showing slight signs of benzene. He presented the Board with an email from John Hildenbrand informing the District he questioned the results and found the chromatogram was not functioning properly, so the test results are better than first reported. John has recommended waiting a quarter before we start the one-year testing.

Commissioner Skaggs inquired about starting our one year time period immediately, due to the current test results. Deputy Chief Franz was asked to contact John Hildenbrand to inquire about starting the one year now and not waiting until the end of the quarter. Deputy Chief Franz stated he will follow up with a report at the March 12th Board Meeting.

Job Description. Deputy Chief Franz presented the new job description for the shift Captain position to the Board for their review. Chief Romines will be asking for Board approval at their March 12th Meeting.

Training Report

Deputy Chief Gary Franz presented the Training Report for Board review.

NEW BUSINESS:

Resolution No. 795, Declaring Supplier of Mako Breathing Air Products as Sole Source. Support Specialist Michelle Greco read Resolution No. 795, Declaring Supplier of Mako Breathing Air Products as Sole Source.

Commissioner Skaggs moved the approval of Resolution No. 795, Declaring Supplier of Mako Breathing Air Products as Sole Source. Commissioner Gustafson seconded the motion. Motion carried unanimously.

OTHER BUSINESS:

Deputy Chief Franz presented a copy of the finalized Purchase and Sale contract between Boeing and the District for the sale of the Boeing Property. Attorney Joe Quinn has reviewed the contract.

Commissioner Skaggs moved that the District enter into the Purchase and Sale agreement with Boeing. Commissioner Gustafson seconded the motion. Motion carried unanimously.

GOOD OF THE ORDER/PUBLIC INPUT:

Commissioner Skaggs requested Chief Romines place the Impact Fees and South Sound 911 updates on the Chief's Report on a regular basis.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of February 27, 2012, was adjourned at 7:20 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary