

**GRAHAM FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
REGULAR BOARD MEETING  
November 28, 2011**

**CALL TO ORDER:**

Commissioner Gustafson called the meeting to order at 7:00 p.m.

**ATTENDANCE:**

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Ryan Baskett, Assistant Chief Todd Jensen, Assistant Chief Tom Mason, Assistant Chief Steve Richards, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

**APPROVAL/MODIFICATION OF AGENDA:**

**Commissioner Pierson moved to accept the Agenda as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

**APPROVAL OF THE MINUTES:**

**The minutes of the Regular Board Meeting of November 14, 2011, were approved as presented.**

**The minutes of the Special Board Meeting of November 17, 2011, were approved as presented.**

**CORRESPONDENCE:**

- Thank You Letter from a Citizen
- Thank You Letter from a Ride-along
- Thank You Letter from Clare Bridge of Puyallup
- Thank You Letter from a Citizen
- Thank You Letter from Bethel Family Center

**FINANCIALS:**

Construction Payables Vouchers #11004 through #11005 in the amount of \$7,319.82, General Payables Vouchers #11071 through #11175 in the amount of \$519,421.48 and Account Transfers in the amount of \$772,128.86 for a total of \$1,298,870.16, of which \$1,004,240.91 was for Payroll and \$294,629.25 was for Payables, were presented for approval.

**Commissioner Pierson moved to accept the payables in the amount of \$1,298,870.16 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

**GENERAL ADMINISTRATION:  
Chief's Report**

Chief Romines reminded the Board of the Annual B-Shift Christmas Dinner on December 3, 2011.

Chief Romines reminded the Board of the Pierce County Fire Commissioners/Chiefs Annual Banquet on December 1, 2011, which will be held at the Fircrest Golf Club.

Chief Romines informed the Board he recently received "Member Designation" in The Institution of Fire Engineers. Congratulations, Chief Romines!

Cintas Mediation. Chief Romines stated mediation occurred on November 15, 2011, with a settlement being reached. The District will pay Cintas \$14,000 to purchase uniforms and the contract will be ended.

Resolution No. 786. Chief Romines presented the Board with a draft updated Burn Regulation Resolution. He explained the change from our current resolution is to define the burn line we have historically used, and add a \$150 administrative fee for processing Puget Sound Clean Air Agency paperwork for repeat offenders of illegal burns. Chief Romines asked the Board to review the draft and stated he would ask for approval at their next meeting.

Hazard Mitigation Plan. Chief Romines informed the Board the Pierce County DEM has scheduled a meeting on November 20, 2011, to begin the five-year update process for the Region 5 Hazard Mitigation Plan. Commissioner Pierson stated he would participate in the update process.

S & P Rating. Chief Romines presented a document from Standard & Poors showing the District retained our "AA-" long-term rating. He stated the document will be posted on our web-page.

2012 Budget. Chief Romines presented the Board with the final 2012 Budget and asked for approval along with the Regular Tax and EMS Tax levy resolutions.

**Training Report**

Assistant Chief Mason presented the Training Report to the Board for their review.

**NEW BUSINESS**

Resolution No. 788, Authorizing the Collection of Regular Property Tax for 2012. District Secretary Hale read Resolution No. 788, Authorizing the Collection of Regular Property Tax for 2012, into the record.

**Commissioner Skaggs move the approval of Resolution No. 788, Authorizing the Collection of Regular Property Tax for 2012, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.**

Resolution No. 789, Authorizing the Collection of EMS Property Tax for 2012. District Secretary Hale read Resolution No. 789, Authorizing the Collection of EMS Property Tax for 2012, into the record.

**Commissioner Pierson moved the approval of Resolution No. 789, Authorizing the Collection of EMS Property Tax for 2012, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

Resolution No. 790, Authorization to Approve the 2012 Budget. District Secretary Hale read Resolution No. 790, Authorization to Approve the 2012 Budget, into the record.

**Commissioner Skaggs moved the approval of Resolution No. 790, Authorization to Approve the 2012 Budget, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.**

**OTHER BUSINESS:** None

**GOOD OF THE ORDER/PUBLIC INPUT:** None

**EXECUTIVE SESSION:**

Chief Romines requested a 15-minute Executive Session under RCW 42.30.140 to adopt a position for negotiations, with possible business to follow.

**Commissioner Gustafson announced a 15-minute Executive Session under RCW 42.30.140 to adopt a position for negotiations, with possible business to follow. Executive Session was announced as beginning at 7:30 p.m.**

**An announcement was made at 7:45 to extend the Executive Session another 15 minutes.**

Commissioner Gustafson reconvened the Regular Meeting at 8:02 p.m. He stated during Executive Session discussion was had regarding the renewal of a Personal Services Contract with Chief Romines.

**Commissioner Skaggs moved the approval of a new Personal Services Contract with Chief Romines beginning January 1, 2012, and extending through December 31, 2015. Commissioner Pierson seconded the motion. Motion carried unanimously.**

**ADJOURNMENT**

**With no further business to come before the Board, the Regular Board Meeting of November 28, 2011, was adjourned at 8:05 p.m.**

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Gerald W. Gustafson, Commissioner

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Kathy J. Hale, District Secretary