

**GRAHAM FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
REGULAR BOARD MEETING  
October 11, 2010**

**CALL TO ORDER**

Commissioner Gustafson called the meeting to order at 7:00 p.m.

**Attendance:**

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Tony Judd, Assistant Chief Tom Mason, Assistant Chief Todd Jensen, and District Secretary Kathy Hale.

Absent: Assistant Chief Ryan Baskett and Public Prevention Education Officer Myra Merdian-Drake had excused absences.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

**APPROVAL OF AGENDA:**

Commissioner Skaggs moved to approve the Agenda as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.

**APPROVAL OF THE MINUTES:**

**The minutes of the Regular Board Meeting of September 27, 2010, were approved as presented.**

**CORRESPONDENCE:**

- Thank You Letter from a Citizen
- Thank You Letter from Cub Scout Pack 619 for Scout Night
- Letter from United States Census Bureau for our participation in the recent census
- Dedication Ceremony Announcement for Pierce County Skills Center, October 21, 2010, at 11:00 a.m.
- Dedication Ceremony Announcement for Liberty Jr. High School, October 23, 2010, at 11:00 a.m.

**FINANCIALS:**

Construction Payables Vouchers #10001 through #10015 in the amount of \$18,626.28 and General Payables Vouchers #10001 through #10067 in the amount of \$52,047.39 for a total of \$70,673.67 were presented for approval.

**Commissioner Skaggs moved to accept the payables in the amount of \$70,673.67 after proper auditing. Commissioner Pierson seconded the motion. Motion carried unanimously.**

## **GENERAL ADMINISTRATION:**

### **Chief's Report**

Chief Romines informed the Board Battalion Chief Dan Hannah submitted notice for the application process to enter the retiree medical benefit for LEOFF 2 employees. Also, Commissioner Gustafson had approved sending letters to temporary Fire Fighters Hines, Anglin and Howard ending their temporary fire fighter status the middle of October. Chief Romines thanked all three for their service.

Chief Romines presented the Board with a letter he sent approving a leave of absence request for Volunteer Fire Fighter Mike Roddy, beginning immediately and going through December 31, 2010.

Station No. 21-2. Chief Romines reported the speed study conducted by the County to evaluate reducing the speed limit west of the Station from 45 mph to 35mph recommended keeping the speed at the present 45 mph. To enhance the site distance of on-coming traffic, a fruit tree located west of our property would need to be relocated. Chief Romines stated he is looking into the possibility of that relocation.

Station No. 21-3. Chief Romines recommended that he contact the Sheriff's Department tomorrow to inform them of the Board's direction not to build at Station No. 21-3 given the economic status. The Board concurred.

WSRB. Chief Romines presented the Board with an email from the Washington Surveying and Rating Bureau confirming the recognition of new Station No. 21-6 for purposes of insurance rating for area businesses and homes.

2011 Budget Schedule. Chief Romines confirmed with the Board that the new 2011 Budget Schedule meets their needs. The Board gave their approval of the new schedule.

Operating Instruction No. 112, Volunteer Deferred Compensation Plan. Chief Romines presented the Board with a draft update for their review. He informed the Board the only change is defining years of service – recommending it is continuous to qualify. The first policy did not specify if the member's years of service were to be cumulative or continuous. Commissioner Skaggs stated the question about cumulative or continuous came up by a Volunteer member who had had a termination period in his service years. The Board concurred the original policy was not specific, and as such will allow Glenn Barcus to participate in the program with cumulative years of service. From this point forward, the service years must be continuous.

**Commissioner Pierson moved the approval of Operating Instruction No. 112, Volunteer Deferred Compensation Plan, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

Medical Insurance. Chief Romines informed the Board the Fire Fighter's Bargaining Unit has approved moving to the WFCA plan. The Chief's Bargaining Unit will complete their vote by October 15<sup>th</sup>.

Parking Spaces. Deputy Chief Franz stated DNR will be getting back to him the first of November to finalize the number of parking spaces needed. As of now, it looks like only one spot will be needed.

VFIS 2011 Premium. Chief Romines informed the Board the 2011 liability insurance premium went up 5.7%. This increase was mainly driven by adding the two new stations and new apparatus.

Fire Fighters Bargaining Unit Mediation. Chief Romines explained a tentative settlement was reached, which the Bargaining Unit will be voting on. He presented the Board with an outline of the settlement for their review. He asked the Board for their approval or denial of the settlement. The Board reviewed the outlined settlement.

**Commissioner Skaggs moved to approve the proposed settlement agreement in Mediation Case 23448-M-10-7159, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.**

Citizen Recognition. Commissioner Skaggs asked the recognition be moved to the first meeting in November, given he will be on vacation next week and will not have the opportunity to prepare the letters. Commissioners Gustafson and Pierson agreed.

Restripe Bid Proposals. Chief Romines presented the Board with two bid proposals from Stripe Rite, Inc., to restripe the bays at Stations No. 21-1 and 21-4 in the total amount of \$1,750 plus tax. The Board inquired about doing the restriping ourselves. Assistant Chief Judd answered we do not have the equipment or expertise to do a quality job that will last as long as this process will.

**Commissioner Pierson moved to accept the bid proposals from Stripe Rite, Inc., in the amount of \$1,750 plus tax to restripe the bay floors at Stations No. 21-1 and 21-4. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

Per Diem Rates. Chief Romines recommended the Pierce County Per Diem rate also be used for any banquet costs employees attend on behalf of the District, and any costs above the per diem rate be paid by the employee. The current dinner rate is \$31. The Board concurred with the recommendation.

#### **PPEO Report**

Public Prevention Education Officer Myra Merdian-Drake had an excused absence and was not available to present her report.

#### **NEW BUSINESS**

None

#### **OTHER BUSINESS**

Bariatric Unit. Chief Romines presented the Board with a recommendation to expend \$10,000 for EMS supplies to partner with Central Pierce Fire & Rescue equipping their bariatric vehicle. Assistant Chief Jensen feels there is a growing need to have such a vehicle in the area, as the closest one available for our use comes out of Gig Harbor.

**(Commissioner Pierson had a family emergency and left the meeting at 7:20 p.m.)**

**Commissioner Skaggs moved to expend up to \$10,000 and partner with Central Pierce Fire & Rescue to equip with EMS supplies their bariatric vehicle. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

Medic Unit. Chief Romines reminded the Board there was discussion during the Budget Meeting that part of the five- to eight-year equipment plan is the need to purchase another Medic Unit. Assistant Chief Jensen has been able to secure the price of \$125,000 for a new unit now, as opposed to the current going price of \$180,000. Braun is offering to honor our old bid price. Chief Romines recommended securing the lower price and order the vehicle this Spring, with payment coming from the Bond Fund.

**Commissioner Skaggs moved to authorize the purchase of a new medic unit in the amount of \$125,000 from the Bond Fund. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

Exhaust Systems. Chief Romines requested Board approval to move forward with installing No-Smokes exhaust systems at Stations No. 21-1 and 21-3, with the expenditure from the Bond Fund. The Board gave their approval. Chief Romines stated he would obtain bid proposals for their review.

#### **GOOD OF THE ORDER/PUBLIC INPUT**

None

#### **EXECUTIVE SESSION**

None

#### **ADJOURNMENT**

**With no further business to come before the Board, the Regular Board Meeting of October 11, 2010, was adjourned at 7:30 p.m.**

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Gerald W. Gustafson, Commissioner

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Kathy J. Hale, District Secretary