

**GRAHAM FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
REGULAR BOARD MEETING  
July 26, 2010**

**CALL TO ORDER:**

Commissioner Gustafson called the meeting to order at 7:00 p.m.

**ATTENDANCE:**

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Assistant Chief Tony Judd, Assistant Chief Ryan Baskett, Assistant Chief Todd Jensen, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale.

Absent: Deputy Chief Gary Franz and Assistant Chief Tom Mason had excused absences.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

**APPROVAL/MODIFICATION OF AGENDA:**

**Commissioner Pierson moved to amend the Agenda to take up the business of Station No. 21-0, presentation by John Hildenbrand, at this time. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

Station No. 21-0. John Hildenbrand of Robinson Noble presented the Board with the second quarter testing results. He stated the levels in the deep wells are below concern levels, and the shallow well continues to go slightly up and down, which could be a seasonal trend. Mr. Hildenbrand gave three options for Board consideration: Continue to monitor and nothing else until the budget can afford moving forward with further action; design a time-specific plan over the next three years for Department of Ecology approval wherein an offsite well is dug and tested to see if any contaminants are present; excavate the soil around the shallow well to bore test.

Following further discussion, the Board thanked Mr. Hildenbrand for his presentation and stated they will take his options under advisement.

**APPROVAL OF THE MINUTES:**

**The minutes of the Regular Board Meeting of July 12, 2010, were approved as presented.**

**CORRESPONDENCE:**

- Thank You Letter from Assistant Chief Matt Holm, Central Pierce Fire & Rescue
- Letter from Pierce County Boundary Review Board  
Chief Romines stated he reviewed the east boundary line with Pierce County Fire District No. 18 as set forth in the letter and concurs with Pierce County's findings.

**FINANCIALS:**

Construction Payables Vouchers #07013 through #07027 in the amount of \$478,734.68, General Payables Vouchers #07069 through #07172 in the amount of \$400,520.25, and Account Transfers in the amount of \$476,856.78 for a total of \$1,356,111.71 of which \$636,808.35 was for Payroll and \$719,303.36 was for Payables were presented for approval.

**Commissioner Pierson moved to accept the payables in the amount of \$1,356,111.71 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

**GENERAL ADMINISTRATION:**

**Chief's Report**

Chief Romines requested vacation for the first week of August. The Board granted Chief Romines' request.

Station No. 21-5. Assistant Chief Baskett reported the contractor is working to complete the punch list. IT staff is beginning to install the telephones and computers. Occupancy Permit is scheduled for the end of the week.

Assistant Chief Baskett also informed the Board there has been a change in electronic reader board requirements at the County level allowing us to construct them at the stations. He will be working on getting the permits and moving forward with preparing bid specifications for Board review.

Station No. 21-6. See above.

Station No. 21-2. Chief Romines reported he notified Howard Delahaye the Fire District will not be purchasing his property due to wetland and well setback issues. Also, he and Assistant Chief Baskett will be meeting with Apex Engineering at Station No. 21-2 this Thursday to evaluate options for building expansion of the current property.

Orting Valley Fire & Rescue. Chief Romines presented the Board with a recommendation report that Chief Webb submitted to his Board of Fire Commissioners. The report concluded with Chief Webb recommending merger talks begin with East Pierce Fire & Rescue. Chief Romines pointed out one main plus for East Pierce is they have an in-house Fire Marshall's division, where we do not.

Commissioner Skaggs thanked staff for the hard work they did putting together our report.

Operating Instruction No. 136, Sick Leave and Return to Work Policy. Chief Romines requested Board approval of Operating Instruction No. 136, Sick Leave and Return to Work, as presented to the Board at their previous meeting.

**Commissioner Skaggs moved the approval of Operating Instruction No. 136, Sick Leave and Return to Work, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.**

McEvoy Fuel. Chief Romines requested this topic be pulled from the Agenda until next meeting. He stated staff is looking into going out to bid for this process as another company has offered to supply us with tanks and fuel. The Board pulled this topic from the Agenda until their next meeting.

**Training Report**

The Training Report was presented to the Board for their review. Chief Romines stated Assistant Chief Mason is on vacation until next week, and to please contact him then should there be any questions.

**NEW BUSINESS:**

Volunteer Application. Chief Romines presented the Board with a Volunteer Chaplain Application from Deborah Mason for their review. He recommended acceptance of Ms. Mason as a volunteer member and into our Chaplaincy Program. The Board reviewed the Application.

**Commissioner Pierson moved the acceptance of Deborah Mason as a volunteer member as recommended. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

**OTHER BUSINESS:**

Commissioner Skaggs inquired about our participation with the Pierce County Air Support Unit and if our command officers are trained in the use of the program. Assistant Chief Judd answered he knows about the program and will look into it further for our use. Commissioner Pierson stated a business owner in Pierce County has offered the use of his helicopter and himself as pilot to all the fire districts in the County whenever an air/flight command post would be beneficial to an incident. The gentleman is only asking for fuel for the flight time.

**GOOD OF THE ORDER/PUBLIC INPUT:**

None

**EXECUTIVE SESSION:**

Chief Romines requested a 10-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining, with no business to follow.

**Commissioner Gustafson announced a 10-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining, with no business to follow. Executive Session was announced as beginning at 7:40 p.m.**

**Commissioner Gustafson reconvened the Regular Board Meeting at 7:50 p.m.**

**ADJOURNMENT**

**With no further business to come before the Board, the Regular Board Meeting of July 26, 2010, was adjourned at 7:51 p.m.**

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Gerald W. Gustafson, Commissioner

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Kathy J. Hale, District Secretary