

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
May 24, 2010**

CALL TO ORDER:

Commissioner Gustafson called the meeting to order at 7:00 p.m.

ATTENDANCE:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Deputy Chief Gary Franz, Assistant Chief Tony Judd, Assistant Chief Ryan Baskett, Public Prevention Education Officer Myra Merdian-Drake and Administrative Secretary Jodi Reynolds.

Absent: Fire Chief Reggie Romines, Assistant Chief Todd Jensen and District Secretary Kathy Hale had excused absences.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Pierson moved the approval of the Agenda as submitted with no modifications. Commissioner Skaggs seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of May 10, 2010, were approved as presented.

CORRESPONDENCE:

- WFCM 2010 Chelan Conference Dinner Invitation
- District 13 Invitation to a Barbeque

FINANCIALS:

Construction Payables Vouchers #05009 through #05016 in the amount of \$38,931.89, General Payables Vouchers #05063 through #05170 in the amount of \$386,687.59, and Account Transfers in the amount of \$446,041.99 for a total of \$871,661.47 of which \$584,934.22 was for Payroll and \$286,727.25 was for Payables were presented for approval.

Commissioner Pierson moved to accept the payables in the amount of \$871,661.47 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Deputy Chief Franz reminded the Board that Fire Chief Romines is in Spokane for the State Chiefs' Conference, along with Assistant Chief Jensen, and District Secretary Hale is on vacation until June 2nd.

He stated a District vehicle is available at Station No. 21-1 for Commissioners Skaggs and Gustafson to take to the State Chiefs' Conference Tuesday morning.

Deputy Chief Franz informed the Board that Assistant Chief Matt Holm of Central Pierce Fire & Rescue is retiring and will be honored at a gathering at the Liberty Theater on the 25th of June.

Station No. 21-3 (New). Assistant Chief Baskett reported we will not be purchasing the property at 293rd due to the engineer's report of extensive wetlands.

Station No. 21-2 (New). Assistant Chief Baskett requested that prior to moving ahead on the purchase of the property at 144th, the Board authorize him to hire the same consultant as contracted on the property at 293rd to determine the presence of wetlands, if any, prior to any geo-testing of the soil. Assistant Chief Baskett presented to the Board a contract with Sewall Wetland Consulting and requested direction to implement the contract. Commissioners Pierson and Skaggs voiced concern regarding the contract language in Section 2.1.1 Estimated Fees, whether \$700-\$900 was an hourly rate or total project fee. Assistant Chief Baskett responded this was the total project cost, but would confirm this with the consultant.

Commissioner Pierson moved to have Assistant Chief Baskett execute the Sewall Wetland Consulting contract. Commissioner Skaggs seconded the motion. Motion carried unanimously with clarification of contract language regarding fee structure.

Station No. 21-5. Assistant Chief Baskett stated he is still targeting the 1st of July for occupancy. Landscaping is currently taking place.

Station No. 21-6. Assistant Chief Baskett informed the Board despite soil and rain issues, asphalt is down and curb extrusion occurred today. The target date for occupancy is also July 1st.

HVAC in Server Rooms. Assistant Chief Baskett reported the installation of the new coolers and the transfer of the coolers from Station No. 21-4 to Station No. 21-1 is complete and all inspections done. All equipment is working well and temperatures in the server rooms are correct.

Operating Instruction No. 112, Volunteer Deferred Compensation Plan. Deputy Chief Franz requested Board approval of Operating Instruction No. 112, Volunteer Deferred Compensation Plan, including revisions as directed by the Board.

Commissioner Skaggs moved the approval of Operating Instruction No. 112, Volunteer Deferred Compensation Plan, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.

Orting Fire & Rescue. Deputy Chief Franz informed the Board that Chief Romines met with Chief Paul Webb of Orting Fire & Rescue, at Chief Webb's request. They will be sending a letter to us and East Pierce Fire & Rescue to solicit interest in a merge with Orting Fire & Rescue.

Residential Sprinkler Position Paper. Deputy Chief Franz reported he was asked by the Pierce County Fire Chiefs' Association at the meeting earlier this month to author a

residential sprinkler position paper on their behalf. Deputy Chief Franz presented the paper, in its current "draft" form, to the Board for their review. Deputy Chief Franz stated the Association is very interested in pursuing a local sprinkler ordinance in Pierce County.

Fire Fighter/Paramedic Hiring Process. Deputy Chief Franz presented a copy of the notice of the application process to the Board for their review.

Training Report

Assistant Chief Tom Mason presented the Training Report for Board review.

NEW BUSINESS:

Deputy Chief Franz referred to contract dated May 11, 2009, between Graham Fire & Rescue and Deployment Dynamics Group LLC. He explained the contract expires on May 31, 2010. In order to allow consultant Larry Rabel of Deployment Dynamics Group to continue his work, Deputy Chief Franz requested Board authorization for an extension of the contract, not to exceed the original contract amount of \$15,000, for an additional 60 days, until Deputy Chief Franz returns from his personal leave and a new contract is issued.

Commissioner Skaggs moved to extend the contract between Graham Fire & Rescue and Deployment Dynamics Group LLC not to exceed 60 days and \$4,000. Commissioner Pierson seconded the motion. Motion carried unanimously.

Deputy Chief Franz informed the Board he had received complaints from citizens very unhappy about sudden and significant increases in their homeowners/fire insurance rates due to their risk classification going from a rating of "5" to a "9A," because they are located farther than five miles from a fire station. Deputy Chief Franz presented County GIS maps which include new Station No. 21-6 to illustrate specific coverage issues. He stated he and Assistant Chief Judd will be working with the Washington Survey and Rating Bureau to amend our run cards with South Pierce Fire & Rescue's Station No. 17-3 in order to solve most of the remaining coverage problems.

OTHER BUSINESS:

None

GOOD OF THE ORDER/PUBLIC INPUT:

Assistant Chief Baskett informed the Board he received a phone call from Braun Northwest informing him production of the two new medic units is running ahead of schedule and we should have them in two to three weeks.

EXECUTIVE SESSION:

None

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of May 24, 2010, was adjourned at 7:37 p.m.

Gerald W. Gustafson, Commissioner

Kathy J. Hale, District Secretary