

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
March 8, 2010**

CALL TO ORDER

Commissioner Gustafson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Assistant Chief Tony Judd, Assistant Chief Todd Jensen, Assistant Chief Tom Mason, Assistant Chief Ryan Baskett, Public Prevention Education Officer Myra Merdian-Drake and Secretary Lynne Walters

Absent: Deputy Chief Gary Franz and District Secretary Kathy Hale had excused absences.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Skaggs moved the approval of the Agenda as submitted with no modifications. Commissioner Pierson seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of February 22, 2010, were approved as presented.

CORRESPONDENCE:

- Thank You Letter from a Citizen
- Thank You Letter from a Citizen
- WFCALegislative Roundtable Announcement/Registration Form, May 1, 2010
- Thank You Letter from a Citizen
- Letter from the City of Puyallup regarding Voiding Traffic Ticket

FINANCIALS:

Construction Payables Vouchers # 03001 through #03006 in the amount of \$17,818.05 and General Payables Vouchers #03001 through #03060 in the amount of \$36,002.36 for a total of \$53,820.41 were presented for approval.

Commissioner Skaggs moved to accept the payables in the amount of \$53,820.41 after proper auditing. Commissioner Pierson seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Thank you to the Banquet Committee and Support Services for the outstanding banquet!

Fire Fighter Georgia Daniels and eight other members of the department participated in the Fire Fighter Stair Climb yesterday. Of the 129 departments represented, Graham Fire & Rescue came in 16th place! Georgia, once again, took 1st Place in the Women's Division. Congratulations!

Chief Romines requested Board approval to be on vacation from March 12th through March 20th. The Board gave their approval.

Station No. 21-3. Chief Romines presented the Board with a Preliminary Building Code Study Proposal from BCRA for their review. He explained there is a fire flow issue from the County, and this code study would help us decide which avenue of resolve should be taken. Assistant Chief Baskett stated the County is requiring 750 gallons per minute of fire flow water, which would require a 30,000-plus gallon storage tank be installed. BCRA will be studying the option of creating separate areas in the building to reduce the square footage – separating the bay from the living quarters with a cinder block wall, which could eliminate the need for a storage tank.

Commissioner Skaggs moved to approve the Preliminary Building Code Study Proposal with BCRA in an amount not to exceed \$5,000 as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.

Station No. 21-5. Assistant Chief Baskett reported the siding is just about complete at both stations, and sheet rocking has begun. Also, a new dirt contractor has been hired and has started the final grading.

Station No. 21-6. See above.

Station No. 21-0. Nothing new to report.

Strategic Plan Update – March 2010. Chief Romines explained he had met with staff to evaluate the progress that has been made on the 2009 Strategic Plan. He presented the Board with a progress report and asked for Board direction on two items: Objective 1D, outdoor burning; Objective 6A, 5-member Board.

Chief Romines stated Objective 1D is asking for Graham Fire & Rescue to identify an outdoor burning position by first conducting a poll of our citizens on their desires, which Deputy Chief Franz estimates would cost \$8,000 to \$10,000. Chief Romines recommended holding off on any expenditures until the economy rebounds.

Commissioner Pierson stated he agrees with not expending the money for a poll at this time, and to continue with the present position. Commissioners Skaggs and Gustafson concurred.

Commissioner Skaggs moved to table Objective 1D of the 2009 Strategic Plan until further notice. Commissioner Pierson seconded the motion. Motion carried unanimously.

Chief Romines explained Objective 6A is submitting a ballot measure to the public to change the current Board to a 5-member Board. The cost of putting the measure on the ballot could be \$15,000 to \$30,000. Commissioner Skaggs asked which election would cost the least to place the measure on. Chief Romines answered the November election, which requires the resolution to be filed in July.

Commissioner Skaggs moved to table Objective 6A of the 2009 Strategic Plan until the first meeting in June. Commissioner Pierson seconded the motion. Motion carried unanimously.

Land Purchase. Chief Romines presented to the Board a draft Real Estate Purchase and Sale Agreement between the District and Jay Miles and Julie Curtis for the new Station 21-3 property for their review. He stated Apex Engineering has conducted a survey to determine if the access road needs to be moved or an easement granted – results of the survey have not yet been received.

Kapowsin Land Purchase. Chief Romines informed the Board an agreement has been reached with Mr. Howard Delahaye on the price for his property – the Board approved maximum limit of \$85,000. He asked Board approval to move forward with Attorney Quinn penning the purchase agreement and Apex Engineering beginning the survey and segregation process.

Commissioner Skaggs moved the approval of the District proceeding with the purchase of 1.7 acres from Mr. Howard Delahaye at the price of \$85,000, for Attorney Quinn to draft a purchase agreement and Apex Engineering to begin the survey and segregation process. Commissioner Pierson seconded the motion. Motion carried unanimously.

PPEO Report

Public Prevention Education Officer Myra Merdian-Drake presented her monthly report to the Board for their review.

NEW BUSINESS

Resolution No. 748, Establish a Fire Fighter/Paramedic Eligibility List. Secretary Walters read Resolution No. 748, Establish a Fire Fighter/Paramedic Eligibility List, into the record.

Commissioner Pierson moved the approval of Resolution No. 748, Establish a Fire Fighter/Paramedic Eligibility List, with the amendment of changing the second “Section 2” to “Section 3”. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Resolution No. 749, Surplus Hose. Secretary Walters read Resolution No. 749, Surplus Hose, into the record.

Commissioner Pierson moved the approval of Resolution No. 749, Surplus Hose, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

OTHER BUSINESS

None

EXECUTIVE SESSION

Chief Romines requested a 10-minute Executive Session under RCW 42.30.110(1)(g), to evaluate the qualifications of a public employee. **Commissioner Gustafson announced a 10-minute Executive Session under RCW 42.30.110(1)(g), to evaluate the qualifications of a public employee, with no business to follow. Executive Session was announced as beginning at 7:40 p.m.**

An announcement was made at 7:50 p.m. to extend the Executive Session another five minutes.

Commissioner Gustafson reconvened the Regular Board Meeting at 7:55 p.m.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of March 8, 2010, was adjourned at 7:58 p.m.

Gerald W. Gustafson, Commissioner

Kathy J. Hale, District Secretary