

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
PUBLIC HEARING & REGULAR BOARD MEETING
November 10, 2021 (Virtual)**

PUBLIC HEARING – 2022 BENEFIT CHARGE

CALL TO ORDER

Chair Homan called the Public Hearing to order at 6:30 p.m.

SETTING OF RULES FOR PUBLIC HEARING

Chair Homan recited the Ground Rules for the public hearing.

PUBLIC HEARING ON 2022 BENEFIT CHARGE

Fire Chief Dale presented a summary of the proposal and the process for establishing the Benefit Charge.

Chair Homan requested District Secretary Sandi Roberts read any written comments submitted prior to the Public Hearing into the record. She responded there were none.

Chair Homan called for Public Comments twice. There were none.

Chair Homan called for Commissioner Comments. There were none.

Chair Homan closed the Public Hearing at 6:33 p.m.

REGULAR BOARD MEETING

CALL TO ORDER

Chair Homan called the meeting to order at 6:34 p.m.

FLAG SALUTE

ROLL CALL BY CHAIR

Present: Chair Robert Homan, Commissioner Adam Rosenlund, Commissioner Gerald Gustafson, Commissioner Ryan Portmann, Commissioner Russell Barstow, Fire Chief Pat Dale, Deputy Chief Oscar Espinosa, District Secretary Sandi Roberts and Board Secretary Jodi Reynolds

PUBLIC COMMENTS

None

APPROVAL/MODIFICATION OF AGENDA

Commissioner Rosenlund moved to approve the Agenda as submitted. Commissioner Barstow seconded the motion. Motion carried.

APPROVAL OF CONSENT AGENDA

Approval of Board Meeting Minutes of October 13, 2021
Approval of Financial Documentation:

Payables: Checks #30690 through #30749 =	\$75,526.72
Checks #30772 through #30822 =	\$100,381.67
Payables (Payroll): Checks #30756 through #30771 =	\$581,904.07
Payroll: Checks #30750 through #30755 =	\$12,151.73
Payroll Transfers (EFTs) =	\$940,576.83
TOTAL:	<u>\$1,710,541.02</u>

Commissioner Portmann moved to approve the Consent Agenda as submitted. Commissioner Barstow seconded the motion. Motion carried.

CORRESPONDENCE

None

GENERAL ADMINISTRATION

Fire Chief's Report

Fire Chief Dale explained he would forgo his report to allow time for his Strategic Plan Progress Review Presentation under New Business.

Training Division Report

Assistant Chief Tom Mason delivered a PowerPoint presentation covering the happenings in the Training Division.

Standing Committees

- Policy & Procedure – Chair Homan reported the draft version of the professional norms document is currently under review by Chief Dale. He will have the document to the Policy Committee next month.
- Washington Fire Commissioners Association (WFCA) Annual Conference Report – Commissioner Barstow provided highlights from the Annual Meeting.

UNFINISHED BUSINESS

- Standards of Cover Update
Deputy Chief Oscar Espinosa reminded the Board the final presentation will take place on December 8, 2021. He will send out the draft document to the Board before the end of the month for review.

NEW BUSINESS

- 2018 Strategic Plan Progress Review
Chief Dale delivered a PowerPoint presentation providing a progress review of the 2018 Strategic Plan, deferring to the division leaders to address their areas of responsibility.

The Board members commended Chief Dale and staff for their achievements on this large body of work.

- Resolution No. 969 – Retiree Medical Benefit for LEOFF 2 Employees
Chair Homan stated this is the first reading of this resolution. He requested Board discussion. Discussion ensued.
- Resolution No. 970 – Imposing a Benefit Charge for Collection in 2022
CFO/District Secretary Sandi Roberts provided a brief overview of the resolution.

Commissioner Rosenlund moved to approve Resolution No. 970, Imposing a Benefit Charge for Collection in 2022, as submitted. Commissioner Barstow seconded the motion. Motion carried.

- Resolution No. 971 – Approving the 2022 Budget
CFO/District Secretary Sandi Roberts provided a brief overview of the resolution.

Commissioner Barstow moved to approve Resolution No. 971, Approving the 2022 Budget, as submitted. Commissioner Rosenlund seconded the motion. Motion carried.

- Resolution No. 972 – Authorizing Collection of Regular Property Tax in 2022
CFO/District Secretary Sandi Roberts provided a brief overview of the resolution.

Commissioner Barstow moved to approve Resolution No. 972, Authorizing Collection of Regular Property Tax in 2022, as submitted. Commissioner Gustafson seconded the motion. Motion carried.

- Resolution No. 973 – Authorizing Collection of EMS Property Tax in 2022
CFO/District Secretary Sandi Roberts provided a brief overview of the resolution.

Commissioner Rosenlund moved to approve Resolution No. 973, Authorizing Collection of EMS Property Tax in 2022, as submitted. Commissioner Portmann seconded the motion. Motion carried.

Chair Homan expressed his appreciation to staff for their work preparing the budget and associated resolutions.

PUBLIC COMMENTS

None

COMMISSIONER COMMENTS

Commissioner Rosenlund commented the fire ground operations training he watched recently was fascinating and encouraged Chair Homan to take the opportunity to watch in the future.

Commissioner Gustafson commended Chief Dale and Chief Mason on their presentations. He stated he was especially impressed with the progress made by Chief Mason with the Rebound program.

EXECUTIVE SESSION

Chair Homan announced two Executive Sessions under RCW 522.30.110 (1) (g) to evaluate qualifications of public employees or review their performance, for a total of 30 minutes, with no business to follow.

The Executive Session was announced as starting at 8:16 p.m.

At 8:46 p.m., the Executive Session was extended ten minutes.

At 8:56 p.m., the Executive Session was extended ten minutes.

At 9:06 p.m., the Executive Session was extended five minutes.

The Executive Session was announced as ending at 9:11 p.m.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of November 10, 2021 was adjourned at 9:12 p.m.

Robert L. Homan

Robert L. Homan, Board Chair

Sandi Roberts

Sandi Roberts, District Secretary