

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
AUGUST 22, 2018**

CALL TO ORDER

Commissioner Portmann called the meeting to order at 6:35 p.m.

Attendance:

Present: Commissioner Ryan Portmann, Commissioner Gerald W. Gustafson, Commissioner Russell T. Barstow, Commissioner Gina Blanchard-Reed, Fire Chief Pat Dale, Deputy Chief Tony Judd and Board Secretary Jodi Reynolds

Absent: Commissioner Adam G. Rosenlund and Deputy Chief Oscar Espinosa had excused absences.

Commissioner Portmann led the Pledge of Allegiance and welcomed the audience.

APPROVAL/MODIFICATION OF THE AGENDA

Commissioner Barstow moved to approve the Agenda as presented. Commissioner Blanchard-Reed seconded the motion. Motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Approval of Regular Board Meeting Minutes of August 8, 2018

Approval of Financial Documentation:

Payables: Checks #24884 through #24920 =	\$59,719.72
Payables (Payroll): Checks #24930 through #24944 =	\$399,815.82
Payroll: Checks #24921 through #24929 =	\$13,789.65
Payroll Transfers (EFTs) =	<u>\$733,927.33</u>
TOTAL:	<u>\$1,207,252.52</u>

Commissioner Blanchard-Reed moved to approve the Consent Agenda in the amount of \$1,207,252.52 after proper audit. Commissioner Barstow seconded the motion. Motion carried unanimously.

CORRESPONDENCE

None

GENERAL ADMINISTRATION

Fire Chief's Report

Chief Dale welcomed the audience members and reported on the following:

Pierce County Fair

Thank you to Myra and the Board Members who attended. Although there were some weather issues to endure including heat, rain and smoke, it was another successful year at the fair.

Strategic Planning Process Update

Consultant Doug Mah met with all three shifts. The 30 or so who were not able to meet had an opportunity to participate later via an online survey. Mr. Mah collected that data and synthesized it with the rest. Mr. Mah returned to meet with the Command Staff for three hours and, with Chief Dale's influence, assigned out "To Do" items to the Deputy Chiefs and Assistant Chiefs. This process was not totally completed that day. The next step is to produce an Annual Report, then Mr. Mah will attend a Board Meeting in September, date to be determined, to present and start deploying the Strategic Plan.

STANDING COMMITTEES

Budget, Finance and Audit – No report.
Policy and Procedure – No report.
Mergers/Consolidations – No report.
Joint Labor/Management – No report.
Strategic Leadership Plan – No report.
Legislative Affairs – No report.

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution No. 910 – 2018 Certified Firefighter/Paramedic Eligibility List

Board Secretary Jodi Reynolds read Resolution No. 910, 2018 Certified Firefighter/Paramedic Eligibility List, into the record.

Commissioner Barstow moved the approval of Resolution No. 910, 2018 Certified Firefighter/Paramedic Eligibility List, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Resolution No. 911 – 2018 Surplus of Fire Engines and Medic Units

Board Secretary Jodi Reynolds read Resolution No. 911, 2018 Surplus of Fire Engines and Medic Units, into the record.

Commissioner Blanchard-Reed moved the approval of Resolution No. 911, 2018 Surplus of Fire Engines and Medic Units, as presented. Commissioner Barstow seconded the motion. Motion carried unanimously.

PUBLIC COMMENTS

Citizen Bob Benum commented that Jay Sumerlin, Battalion Chief at West Pierce Fire & Rescue will be speaking one week from tomorrow to their networking group at The Country Rose Café on Pacific Avenue at 7:00 a.m. He will be addressing emergency preparedness plans for Pierce County. Everyone is welcome to attend. Then Graham Fire member Jasper Stenstrom stated he believes Chief Sumerlin has just been deployed as part of a task force to Hawaii. Mrs. Benum stated she would email him to find out if he would be speaking to their group after all.

COMMISSIONER COMMENTS

None

EXECUTIVE SESSION

Commissioner Portmann announced a five-minute Executive Session under RCW 42.30.140 (4) (b) to plan or adopt strategy/position for professional negotiations, with no business to follow and a five-minute Executive Session under RCW 42.30.110 (1) (g) to evaluate qualifications of public employees or review their performance, with no business to follow.

Commissioner Portmann announced a recess at 6:47 p.m.

Executive Session was announced as starting at 6:49 p.m.

At 6:59 p.m., the Executive Session was extended five minutes.

At 7:04 p.m., the Executive Session was extended five minutes.

Executive Session was announced as ending at 7:09 p.m.

Commissioner Portmann reconvened the Regular Board Meeting at 7:10 p.m.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of August 22, 2018, was adjourned at 7:12 p.m.

Ryan Portmann, Commissioner

Anthony D. Judd, District Secretary