

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
SPECIAL BOARD MEETING
May 26, 2015**

CALL TO ORDER

Commissioner Skaggs called the meeting to order at 10:15 a.m.

Attendance:

Present: Commissioner Robert E. Skaggs, Commissioner Gerald W. Gustafson, Commissioner Russell T. Barstow, Fire Chief Ryan Baskett, Deputy Chief Tony Judd, Assistant Chief Todd Jensen, and Board Secretary Jodi Reynolds

Commissioner Skaggs led the Pledge of Allegiance and welcomed the audience.

APPROVAL/MODIFICATION OF THE AGENDA

Commissioner Barstow moved to approve the Agenda as presented.

Commissioner Gustafson seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES

The minutes of the Regular Board Meeting of May 11, 2015, were approved as presented.

CORRESPONDENCE

Additional Correspondence: Pierce Co. Fire Prevention Bureau Monthly Report for April 2015

FINANCIALS

Payables Checks #19321 through #19365 in the amount of \$37,864.04, Payables (Payroll) Checks #19302 through #19320 in the amount of \$322,395.64, Payroll Checks #19293 through #19301 in the amount of \$26,733.18 and Payroll Transfers (EFTs) in the amount of \$499,882.47 for a total of \$886,875.33, were presented for approval.

Commissioner Barstow moved to accept the payables in the amount of \$886,875.33, after proper auditing. Commissioner Gustafson seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION

Chief's Report

Fire Chief Baskett greeted the Board and audience members and then reported on the following:

Lieutenant/Paramedic Prather has requested to drop his paramedic status to better focus on his Lieutenant duties, as allowed in the current Fire Fighters Collective

Bargaining Agreement for up to two Lieutenant/Paramedics. Chief Baskett granted his request effective July 1st.

Graham Fire & Rescue recognized Graham-Kapowsin High School for their emergency preparedness, at a school assembly last Monday night. The presentation went very well. He expressed his appreciation for the Board members who attended.

The Department in-house career Recruit Academy graduation is scheduled for Tuesday, June 2nd at 6:00 p.m. at Station 21-4.

The Bates Recruit Academy graduation will take place on Thursday, June 18th at 7:00 p.m. on the South Campus.

South Sound 911. Chief Baskett stated he had nothing new to report.

GEMT. Chief Baskett informed the Board that he, along with the Fire Chiefs of the initial participating agencies, will serve as the Project Management Team to approve the program as it develops. Also, at the State Chiefs Conference, all of these participating agencies' Chiefs were present, so they held a conference call with the consultant. They created a document comprised of "Frequently Asked Questions" which will be distributed at the Conference and through email. Chief Baskett provided copies of the document to the Board for their review. He explained the team will hold weekly conference calls with the consultant.

WSRB Rerate. Chief Baskett reported to the Board Deputy Chief Judd and staff spent two days with the WSRB representative and provided him the requested information. They are now waiting for information from the water companies on the water systems in the District. Chief Baskett said he spoke with other Chiefs at the State Chiefs Conference about their rerate processes and he received mixed responses. He stated he learned the WSRB is willing to work with agencies after the initial tabulation. The WSRB representative has also met with the Fire Marshal and FireComm. Commissioner Skaggs voiced concern the WSRB prefers fire agencies do their own inspections and asked Chief Baskett if he had heard anything. Chief Baskett deferred to Deputy Chief Judd since he spent the majority of the time with the representative. He said he knew they went down to the Fire Marshal's office but was unaware if we received any deficiency points relative to fire prevention. He advised the Board we will have to wait for the detailed report from the WSRB to determine the source of any deficiencies points.

Interlocal Agreement. Chief Baskett informed the Board that South King Fire & Rescue, King 39, has requested an Interlocal Agreement to allow them to utilize our SCBA bid process. He stated Attorney Quinn drafted the agreement for South King and a copy was attached for Board review and approval.

Commissioner Gustafson moved the approval of the Interlocal Agreement – Use of Bid Documents between the District and King County Fire Protection District 39 and authorized Chief Baskett to sign on behalf of the District. Commissioner Barstow seconded the motion. Motion carried unanimously.

Ladder 86-1. Chief Baskett reported to the Board the Bomberos of Los Mochis Fire Department has accepted the offer of the ladder truck and will pay the District \$6,000 and provide for the transport of the vehicle to their city. The organization Fire Fighters Crossing Borders will coordinate the efforts.

Policy Review. Chief Baskett requested the Board approve Operating Instruction 407 – Fire Fighter Accountability, if they had no questions or comments. They responded they did not.

Commissioner Barstow moved the approval of Operating Instruction 407 – Fire Fighter Accountability, as written. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Chief Baskett requested the Board approve Operating Instruction 721 – Self-Contained Breathing Apparatus (SCBA), if they had no questions or comments. They responded they did not.

Commissioner Barstow moved the approval of Operating Instruction 721 – Self-Contained Breathing Apparatus (SCBA), as written. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Engine 86-2. Chief Baskett reminded the Board this was the engine surplused as a condition of a grant we received for the new ladder truck a few years ago. Our Fleet Mechanic has removed all usable components. Chief Baskett recommended the Board approve the District to donate this engine to the Fire Fighters Crossing Borders organization for salvage.

Commissioner Barstow moved to donate the previously surplused Engine #86-2 to the organization Fire Fighters Crossing Borders for salvage. Commissioner Gustafson seconded for the purpose of discussion.

Discussion was held on the motion. Commissioner Gustafson asked Chief Baskett if Engine #86-2 was the vehicle with a fairly new motor. He responded the motor is the original one, and although it has low miles, it is no longer of any value to us. We have removed all of the usable parts for use on the other Sutphen engines, and continuing to store it is not an option due to lack of space.

Commissioner Skaggs called the question. Commissioners Skaggs and Barstow: Yes; Commissioner Gustafson: No. Motion carried by a majority.

Commissioner Gustafson then stated for the record he wished to change his vote to “Yes.”

NEW BUSINESS

Resolution No. 846, Surplus Miscellaneous Items

Board Secretary Jodi Reynolds read Resolution No. 846, Surplus Miscellaneous Items, into the record.

Commissioner Barstow moved the approval of Resolution No. 846, Surplus Miscellaneous Items, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

OTHER BUSINESS

None

GOOD OF THE ORDER/PUBLIC INPUT

Chief Baskett thanked the Board for allowing him and Assistant Chief Todd Jensen to attend the State Chiefs Conference. He informed the Board that retired Tacoma Fire Deputy Chief Jeff Jensen, Assistant Chief Jensen's father, was recognized with the Dan Packer Award and T.J. Nedrow of the Washington State Fire Fighter Association received the President's Award. The recognition was very well deserved by both!

Commissioner Skaggs reported the All Risk Mobilization legislation passed the Senate and was signed by the Governor. This along with the other two pieces of legislation that passed equates to a very good year for the Fire Service.

EXECUTIVE SESSION

Chief Baskett requested a ten-minute Executive Session under RCW 42.30.140 to hold a grievance hearing, with no business to follow.

Commissioner Skaggs announced a ten-minute Executive Session under RCW 42.30.140 to hold a grievance hearing, with no business to follow.

Deputy Chief Judd inquired of Bargaining Unit Representative Troy Flowers if he was waiting for a party involved in the grievance hearing to arrive and if so, did he require a recess. He answered affirmatively, requesting a recess until 11:00 a.m.

Commissioner Skaggs announced a recess at 10:35 a.m. He reconvened the Special Board Meeting at 11:00 a.m.

The Executive Session was announced as beginning at 11:01 a.m.

An announcement was made at 11:11 a.m. to extend the Executive Session another ten minutes.

Commissioner Skaggs reconvened the Special Board Meeting at 11:24 a.m.

ADJOURNMENT

With no further business to come before the Board, the Special Board Meeting of May 26, 2015, was adjourned at 11:25 a.m.

Robert E. Skaggs, Commissioner

Anthony D. Judd, District Secretary