

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
April 8, 2013**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Ryan Baskett, Deputy Chief Tony Judd, Assistant Chief Todd Jensen, Assistant Chief Steve Richards, Assistant Chief Tom Mason, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Skaggs moved to approve the Agenda as presented.

Commissioner Gustafson seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of March 25, 2013, were approved as presented.

CORRESPONDENCE:

None

FINANCIALS:

General Payable Vouchers #394 through #439 in the amount of \$73,948.64 and Account Transfers in the amount of \$217.16 for a total of \$74,165.80, were presented for approval.

Commissioner Gustafson moved to accept the payables in the amount of \$74,165.80 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines reported on the following:

The Boeing Wellness & Safety Fair will take place on July 26, 2013. Our crews will be on hand once again to support Boeing and their employees.

Congratulations to Resident Fire Fighter Erik Zohn who has been hired by Lacey Fire District No. 3. Erik has requested to end his leave of absence and formally resign.

Please wear your Class A uniforms to our April 22nd Regular Meeting. We will give Retired Deputy Chief Franz his award and hand out several Certificates of Merit to employees of DaVita Dialysis for their help with a medical incident.

South Sound 911. Assistant Chief Baskett has a written recap from the recent meeting in your Board books.

Station No. 21-0. Nothing new to report.

Joint Impact Fee Committee. Nothing new to report.

Operating Instruction No. 323, Ground Ladder Safety & Maintenance Policy. Chief Romines requested Board approval of Operating Instruction No. 323, Ground Ladder Safety & Maintenance Policy, as presented last meeting.

Commissioner Skaggs moved the approval of Operating Instruction No. 323, Ground Ladder Safety & Maintenance Policy, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Insurance Claim. Chief Romines recommended not submitting a claim to our insurance company for the recent vandalized window on one of the staff/command vehicles. He explained the total cost of replacement was \$601.48, and our deductible is larger than that. The Board stated they were in concurrence with the recommendation not to submit.

Operating Instruction No. 321, SCBA Policy. Chief Romines presented the Board with draft Operating Instruction No. 321, SCBA Policy, for their review. He stated he would be asking for Board approval at their next Regular Meeting.

Shop Purchasing. Chief Romines recommended Board approval of an inter-local agreement for purchasing supplies and parts with other local fire agencies. He explained this agreement would potentially realize savings for all districts invoiced by being able to purchase in quantity.

Commissioner Skaggs moved to approve and sign the Purchasing Inter-local Agreement as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Tacoma Public Utilities. Chief Romines informed the Board we received a check from Tacoma Public Utilities in the amount of \$909.44 for fire protection to their property within our District.

PPEO Report

Public Prevention Education Officer Myra Merdian-Drake reviewed her Report with the Board. Please contact her if you have any questions.

NEW BUSINESS

Resolution No. 811, Write Off Certain ALS/BLS Transport Accounts. District Secretary Hale read Resolution No. 811, Write Off Certain ALS/BLS Transport Accounts, into the record.

Commissioner Skaggs moved the approval of Resolution No. 811, Write Off Certain ALS/BLS Transport Accounts, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

OTHER BUSINESS

Physician Advisor Contract. Chief Romines presented the Board with a draft Personal Services Contract with a new Physician Advisor, Doctor Kobersy, for their review. Assistant Chief Jensen stated Doctor Kobersy is an emergency physician at Good Samaritan Hospital and also the Medical Advisor for South Pierce and Eatonville Fire. He lives in Bellevue and is looking to expand advising with more districts. Commissioner Skaggs stated he was involved in the interview process and found Doctor Kobersy to be very knowledgeable and interested in hands-on teaching.

Assistant Chief Jensen further stated Doctor Kobersy had requested a change to the Contract in the Insurance Liability area, which Attorney Quinn and our liability insurance carrier was fine with.

Chief Romines requested Board approval of the Contract with Doctor Kobersy pending his signature.

Commissioner Skaggs moved the approval of the Personal Services Contract with Doctor Kobersy, pending his signature. Commissioner Gustafson seconded the motion. Motion carried unanimously.

GOOD OF THE ORDER

None

EXECUTIVE SESSION

Chief Romines requested a fifteen-minute Executive Session under RCW 42.30.140 to adopt a position for professional negotiations, with no business to follow.

Commissioner Pierson announced a fifteen-minute Executive Session under RCW 42.30.140 to adopt a position for professional negotiations, with no business to follow. The Executive Session was announced as beginning at 7:20 p.m.

An announcement was made at 7:35 p.m. to extend the Executive Session another 15 minutes.

An announcement was made at 7:50 p.m. to extend the Executive Session another 15 minutes.

Commissioner Pierson reconvened the Regular Board Meeting at 8:05 p.m. He announced during Executive Session discussion was had regarding professional negotiations.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of April 8, 2013, was adjourned at 8:07 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary