

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
July 23, 2012**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Ryan Baskett, Assistant Chief Steve Richards, Assistant Chief Tom Mason, Assistant Chief Todd Jensen, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Gustafson moved to accept the Agenda as presented.

Commissioner Skaggs seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of July 9, 2012, were approved as presented.

The minutes of the Special Board Meeting of July 18, 2012, were approved as presented.

CORRESPONDENCE:

- Thank You Letter from a Citizen

FINANCIALS:

General Payable Vouchers #07044 through #07137 in the amount of \$372,582.03 and Account Transfers in the amount of \$476,761.92 for a total of \$849,343.95, of which \$629,289.33 were for Payroll and \$220,054.62 were for Payable where presented for approval.

Commissioner Gustafson moved to accept the payables in the amount of \$849,343.95 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines reported on the following:

The temporary promotion of Fire Fighter Kanton has been suspended as the absent injured officer has returned to full-duty.

Deputy Chief Franz will be on vacation from July 30th through August 3rd.

Chief Romines requested Board approval to use vacation leave from July 31st through August 3rd.

Commissioner Skaggs moved to approve the vacation request of Chief Romines and Deputy Chief Franz as requested. Commissioner Gustafson seconded the motion. Motion carried unanimously.

New Construction. Chief Romines reported Assessor/Treasurer Washam has been ordered to complete the assessments of new construction.

Valley Water District. Chief Romines informed the Board he and Assistant Chief Basket met with Valley Water District Manager Betty Vance to discuss how our responders can limit the impact our operations have on their water system. Staff will be developing an Operating Instruction addressing their concerns while not impeding our operational needs.

Retirement. Chief Romines stated Deputy Chief Franz is requesting Board approval of his request for early incentivized retirement, consistent with his personal services contract. Chief Romines presented the Board with the written request from Deputy Chief Franz which outlines the terms of retirement.

Commissioner Skaggs moved to accept the request for early incentivized retirement as presented by Deputy Chief Franz. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Training Report

Assistant Chief Mason presented the Training Report to the Board for their review. He also asked the Board to sign a Certificate of Appreciation for Volunteer Fire Fighter Glen Barcus for all his help with the recent volunteer recruit academy. The Board signed the document and expressed their appreciation to Volunteer Fire Fighter Barcus for all his dedication and hard work.

NEW BUSINESS

Resolution No. 805, Surplus Hose. District Secretary Hale read Resolution No. 805, Surplus Hose, into the record.

Commissioner Skaggs moved the approval of Resolution No. 805, Surplus Hose, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

OTHER BUSINESS

Station No. 21-1 Painting. Chief Romines informed the Board no bids were received for the painting of Station No. 21-1. Assistant Chief Richards stated he spoke with several companies inquiring why they did not submit a bid. Most said they needed more time to get the documents together, but would like to submit if the process was opened again.

Chief Romines requested Board approval to open the bid process again for a four-week period opening July 25th and closing August 21, 2012.

Commissioner Skaggs moved to go out to bid again for the painting of Station No. 21-1. Commissioner Gustafson seconded the motion. Motion carried unanimously.

GOOD OF THE ORDER

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of July 23, 2012, was adjourned at 7:12 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary