

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
April 23, 2012**

CALL TO ORDER:

Commissioner Pierson called the meeting to order at 7:00 p.m.

ATTENDANCE:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Fire Chief Reggie Romines, Assistant Chief Ryan Baskett, Assistant Chief Todd Jensen, Assistant Chief Tom Mason, Assistant Chief Steve Richards, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale.

Absent: Commissioner Robert E. Skaggs and Deputy Chief Gary Franz had excused absences.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL/MODIFICATION OF AGENDA:

Commissioner Gustafson moved to accept the Agenda as presented.

Commissioner Pierson seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of April 9, 2012, were approved as presented.

The minutes of the Special Board Meeting of April 12, 2012, were approved as presented.

CORRESPONDENCE:

- Thank You Letter from a Citizen
- Letter from Commissioner Skaggs requesting an excused absence from the meeting

FINANCIALS:

General Payables Vouchers #04063 through #04160 in the amount of \$409,714.46 and Account Transfers in the amount of \$477,503.18 for a total of \$887,217.64, of which \$626,864.50 was for Payroll and \$260,353.14 was for Payables, were presented for approval.

Commissioner Gustafson moved to accept the payables in the amount of \$887,217.64 after proper auditing. Commissioner Pierson seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines informed the Board Deputy Chief Franz is out this week on vacation.

Chief Romines stated he will be off April 24th and 25th on personal leave.

Exit Interview. Chief Romines stated the State Auditor's Exit Interview was held on April 12, 2012. The District received a clear/no findings report for the audit period 2009 and 2010. The final report will be released April 23rd.

TNT Article. Chief Romines presented the Board with a copy of a Tacoma News Tribune article featuring Fire Fighter/Paramedic Jared Bonea in a photo displaying our agency shirt on top of a mountain in Argentina. Chief Romines commended Jared for his accomplishment in climbing the mountain and giving some nice exposure to our agency.

Fire One Contract. Chief Romines requested Board approval to allow him to sign the annual Fire Protection Systems Testing contract with Fire One in the amount of \$2,195.

Commissioner Gustafson moved the approval of the contract with Fire One for our annual fire systems testing and to allow Chief Romines to sign the document. Commissioner Pierson seconded the motion. Motion carried unanimously.

Presentation Request. Chief Romines stated Bill Jorgenson of Meridian Collision was going to attend the meeting to make a presentation on behalf of his son, but was not able to make it.

Cancel Chief Officer Promotional List. Chief Romines requested Board approval to cancel the existing Chief Officer Promotional List, Resolution No. 747, as of May 1, 2012. He explained, with Board approval of the Captain Promotional List there is no need to maintain the current Chief Officer List. He further explained, should a chief officer position open up between now and the end of the year, a testing process will be run at that time. Staff does intend to run a promotional exam in December 2012 to take effect January 1, 2013.

Commissioner Gustafson moved to cancel the Chief Officer Promotional List as set forth in Resolution No. 747, effective May 1, 2012. Commissioner Pierson seconded the motion. Motion carried unanimously.

Training Report

Assistant Chief Mason presented the Training Report to the Board for their review.

NEW BUSINESS

Resolution No. 797, Authorizing Specific Transport Accounts be Written Off. District Secretary Hale read Resolution No. 797, Authorizing Specific Transport Accounts be Written Off, into the record.

Commissioner Gustafson moved the approval of Resolution No. 797, Authorizing Specific Transport Accounts be Written Off, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.

Resolution No. 798, Establishing a Lieutenants' Promotional List. District Secretary Hale read Resolution No. 798, Establishing a Lieutenants' Promotional List, into the record.

Commissioner Gustafson moved the approval of Resolution No. 798, Establishing a Lieutenants' Promotional List, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.

Resolution No. 799, Establishing a Captains' Promotional List. District Secretary Hale read Resolution No. 799, Establishing a Captains' Promotional List, into the record.

Commissioner Gustafson moved the approval of Resolution No. 799, Establishing a Captains' Promotional List, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.

Resolution No. 800, Authorizing the Promotion of Michael Fortier, Andrew Low, Michael Juergens and David Henson to the Position of Captain. District Secretary Hale read Resolution No. 800, Authorizing the Promotion of Michael Fortier, Andrew Low, Michael Juergens and David Henson to the Position of Captain, into the record.

Commissioner Gustafson moved the approval of Resolution No. 800, Authorizing the Promotion of Michael Fortier, Andrew Low, Michael Juergens and David Henson to the Position of Captain, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.

OTHER BUSINESS

Fit Tester Bid. Chief Romines informed the Board the bid process for the fit tester closed on the 19th, with two bids being received: Mallory Safety & Supply, \$7,405.18; L.N. Curtis & Sons, \$7,428.92. He stated Assistant Chief Mason has reviewed both bids and found each to be in compliance with the bid specifications. Chief Romines requested Board approval to accept the bid from Mallory Safety & Supply.

Commissioner Gustafson moved to accept the bid from Mallory Safety & Supply in the amount of \$7,405.18 for the fit tester. Commissioner Pierson seconded the motion. Motion carried unanimously.

Volunteer Request. Chief Romines explained to the Board Volunteer Fire Fighter Tyler Fitzpatrick is requesting to switch from the resident program to a come-from-home volunteer, but is currently living five blocks outside our district near Station No. 92's area. Chief Romines requested Board approval to allow FF Fitzpatrick to switch positions and remain as a volunteer with the Department.

Commissioner Gustafson moved to allow Volunteer Fire Fighter Tyler Fitzpatrick to switch to a come-from-home volunteer and remain with the Department. Commissioner Pierson seconded the motion. Motion carried unanimously.

GOOD OF THE ORDER/PUBLIC INPUT: None

EXECUTIVE SESSION

Chief Romines requested a 5-minute Executive Session under RCW 42.30.140 to adopt a position for professional negotiations with business to follow, and 15 minutes under

RCW 42.30.110 (1)(i), to meet with counsel to discuss potential litigation with no business to follow.

Commissioner Pierson announced a 5-minute Executive Session under RCW 42.30.140 to adopt a position for professional negotiations with business to follow, and a 15-minute Executive Session under RCW 42.30.110 (1)(i), to meet with counsel to discuss potential litigation with no business to follow, for a total of 20 minutes. Executive Session was announced as beginning at 7:40 p.m.

An announcement was made at 8:00 p.m. to extend the Executive Session ten minutes.

Commissioner Pierson reconvened the Regular Meeting at 8:10 p.m. He stated during the Executive Session discussion was had regarding professional negotiations and potential litigation.

Commissioner Gustafson moved that pursuant to State Auditor direction, the Board agrees to make the Personal Service Contracts of Chief Romines, Deputy Chief Franz and District Secretary Hale consistent in their Sick Leave Buy-Back Articles, effective immediately. Commissioner Pierson seconded the motion. Motion carried unanimously.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of April 23, 2012, was adjourned at 8:12 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary