

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
SPECIAL BOARD MEETING
February 13, 2012**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 4:30 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Tom Mason, Assistant Chief Todd Jensen, Assistant Chief Steve Richards, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale

Absent: Assistant Chief Ryan Baskett had an excused absence.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

Commissioner Pierson announced the purpose of this Special Meeting was to conduct the business of the District, moving the Regular Board Meeting from 7:00 p.m. this evening due to a Community Meeting being held tonight at 6:30 p.m.

APPROVAL OF AGENDA:

Commissioner Skaggs moved to accept the Agenda as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of January 23, 2012, were approved as presented.

CORRESPONDENCE:

- Letter from the Prosecuting Attorney
- Thank You Letter from a Citizen
- Thank You Letter from Cub Scout Pack
- Hold Harmless Agreement for Parking at Station No. 21-1
- Letter From Boeing Fire Department

FINANCIALS:

Construction Payables Voucher #02001 in the amount of \$17,305.25, General Payable Vouchers #02001 through #02061 in the amount of \$56,955.32 and Account Transfers in the amount of \$1,464.07 for a total of \$75,724.64 were presented for approval.

Commissioner Gustafson moved to accept the payables in the amount of \$75,724.64 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines reported on the following:

The State Fire Chiefs' Conference is taking place the week of May 21, 2012. Chief Romines stated he and none of the other chief officers are planning on attending unless the Board directs differently. The Board concurred with no members attending this year.

Chief Romines stated on February 10, 2012, PCSO Chaplain Rick Bulman conducted a Critical Incident Stress Debriefing for our personnel and dispatch personnel who were involved with the Powell fire. The Community Meeting with Chaplain Bulman will be conducted this evening at 6:30 at Station 21-1, and an employee spouse meeting will take place this Wednesday evening.

Storm Water Fees. Chief Romines explained that in the past the Board has evaluated the financial and environmental impacts of hiring an engineering service for ongoing inspection and maintenance of the storm water systems at our stations. He stated A/C Richards has found a company which is recommending installing a "collection basket" in our systems which would collect the storm water waste allowing for annual self-disposal/clean-out. The cost of the installation is \$11,554. By installing the "basket," we could see a tax credit of up to \$4,816 per year. Chief Romines ask for Board approval to move forward with seeking competitive Request for Services from other companies.

Commissioner Gustafson asked staff to check further into the percentage of tax credit this system would allow. He stated he had the understanding the credit was only 25% of the annual taxes for storm water waste, not 85%.

Commissioner Skaggs moved to direct staff to continue looking into installing a collection system and confirm the percentage of tax credit which would be granted with such a system in place. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Board Up Bids. Chief Romines informed the Board the District received two bids to provide emergency board-up services to our District. He stated A/C Basket and himself are recommending we rotate equally between the two qualified companies: Sterling Group DKI; SERVPRO Fire & Water.

Commissioner Gustafson moved to accept the two bids received for the board-up service: Sterling Group DKI and SERVPRO Fire & Water, and rotate between the two. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Hazardous Materials Vehicle. Chief Romines informed the Board one bid was received for a hazardous material vehicle. He requested Board approval to purchase the vehicle submitted, pending full inspection, using funds from the Pierce County Hazardous Incident Team.

Commissioner Skaggs moved the approval of purchasing the hazardous materials vehicle submitted in the bid pending a full inspection. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Job Descriptions. Chief Romines presented the Board with six new job descriptions that cover our office staff positions. He asked the Board to review and offer input to D/S Hale. He stated he will be requesting Board approval at their next Regular Board Meeting.

Hold Harmless Agreement. Chief Romines presented the Board with a hold harmless agreement created by Attorney Quinn to allow a King County Detective to park a staff vehicle at Station No. 21-1. He asked Board acceptance of this Agreement.

Commissioner Skaggs moved to accept the Hold Harmless Agreement with King County Sheriff Detective Priobe-Olson to park her vehicle at Station No. 21-1. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Fire Engine Escort. Chief Romines informed the Board he approved the assignment of a District fire engine in an escort from a citizen's home to a funeral home in Puyallup. He explained one of our citizens, a military Fire Fighter/EMT, died while on active duty overseas, and his widow had made the request.

Bake Sale. Chief Romines stated the Silver Creek Homeowners' Association had used the training room at Station No. 21-1 last Friday night to conduct a bake sale to raise funds for the Powell children memorial services. It was estimated the sale raised over \$15,000.

PPEO Report

Public Prevention Education Officer Myra Merdian-Drake presented her report to the Board for their review.

NEW BUSINESS

None

OTHER BUSINESS

Commissioner Skaggs stated he and Deputy Chief Franz had attended the Powell children's memorial service, which was very moving. He thanked all the members of the department for their caring and professionalism during the incident and the days following. Chief Romines stated the crew at the scene of the incident did an outstanding job with the task at hand.

Chief Romines requested Board approval for vacation from February 22nd through February 26th. The Board gave their approval.

GOOD OF THE ORDER

Commissioner Skaggs asked staff to look into the difference between a department being wholly and substantially career, as opposed to a combination. Chief Romines stated he would research the two meanings and report back to the Board.

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business to come before the Board, the Special Board Meeting of February 13, 2012, was adjourned at 5:05 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary