

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
SPECIAL BOARD MEETING
December 21, 2011**

CALL TO ORDER

Commissioner Gustafson called the Special Board Meeting to order at 9:00 a.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Ryan Baskett, Assistant Chief Tom Mason, Assistant Chief Steve Richards, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale

Absent: Assistant Chief Todd Jensen had an excused absence.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Pierson moved to modify the Agenda as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of December 12, 2011, were approved as presented.

CORRESPONDENCE:

- Thank You Letter from North Star Elementary
- Certificate of Appreciation from Parkland/Spanaway Kiwanis for our donation to their Scholarship Auction

FINANCIALS:

Construction Payables Voucher #12001 in the amount of \$2,655.80, General Payables Vouchers #12060 through #12140 in the amount of \$368,429.33 and Account Transfers in the amount of \$463,716.82 for a total of \$834,801.95 were presented for approval.

Commissioner Pierson moved to accept the payables in the amount of \$834,801.95 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines reminded the Board Legislative Day will be held January 25, 2012. Please let D/S Hale know if you plan to attend.

The Volunteer Recruit Academy Graduation is scheduled for tomorrow night, December 22, 2011, beginning at 8:00 p.m. at the Browns Point Improvement Club. Please coordinate with D/C Franz regarding transportation.

Chief Romines requested Board approval for vacation December 22, 23 and 27, 2012.
The Board approved his request.

D/S Hale will be on vacation the last week of December.

State Legislation.

Chief Romines informed the Board he has asked Assistant Chief Jensen to evaluate the cost to our District should the proposed legislation go through setting licensing fees for EMS personnel. Assistant Chief Jensen estimates the cost at \$13,750 over the next three years. Chief Romines stated the communications from the State Chiefs is this piece of legislation will most likely die.

Commissioner Skaggs stated the idea for billing EMS Agencies originally came from the Department of Health and the Commissioners and Chiefs Associations have sent letters of protest.

South Sound 911.

Chief Romines stated following the Board expressing their concern regarding the make-up of the Policy Board of the new 911 Center he spoke with the Executive Board of the Pierce County Chiefs' Association. The Executive Board as a whole also expressed concern and has asked Fire Chief Ken Sharp, West Pierce Fire & Rescue, to their January Executive Board Meeting for an in-depth discussion on the matter of fire service representation.

State Audit.

Chief Romines informed the Board the State Auditor's Office will start our 2009 and 2010 Audit beginning January 4, 2012.

Holiday Deliveries.

Chief Romines reminded the Board the gifts and food collected for needy families will be delivered tomorrow night.

PPEO Report

Public Prevention Education Officer Myra Merdian-Drake presented her report to the Board for their review.

NEW BUSINESS

Resolution No. 792, Standards of Service. D/S Hale read Resolution No. 792, Standards of Service, into the record.

Commissioner Pierson moved the approval of Resolution No. 792, Standards of Service, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Board Chair 2012.

Commissioner Gustafson stated according to Resolution No. 597 the Board Chair changes every two years to the most senior Commissioner.

Commissioner Skaggs moved that following the guidelines of Resolution No. 597, Commissioner Pierson assume the position of Board Chair for 2012 and 2013. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Oath of Office.

D/S Hale administered the Oath of Office to re-elected Commissioner Gustafson effective January 1, 2012.

OTHER BUSINESS

HazMat Vehicle.

Chief Romines explained the Board had previously approved specs and the advertising for a HazMat vehicle. The vehicle found matching the specs is no longer available so the team is taking another approach and looking at a different vehicle configuration. Chief Romines presented the Board with a new set of vehicle specifications for their approval for advertising.

Commissioner Skaggs moved for staff to go forward with advertising for a replacement HazMat Vehicle with the presented specifications. Commissioner Pierson seconded the motion. Motion carried unanimously.

EMS Jackets.

Chief Romines informed the Board Assistant Chief Jensen had asked permission to purchase jackets for the EMS Division, with division designation stitching. Following discussion, the Board gave their approval as long as all the division jackets were uniform.

GOOD OF THE ORDER

The Board thanked all department personnel for a great past year!

EXECUTIVE SESSION

Chief Romines requested a five-minute Executive Session under RCW 42.30.140, to adopt a position for collective bargaining with no business to follow, and five minutes under RCW 42.30.110(1)(f), to receive a complaint against a public employee with no business to follow.

Commissioner Gustafson announced a five-minute Executive Session under RCW 42.30.140, to adopt a position for collective bargaining with no business to follow, and five minutes under RCW 42.30.110(1)(f) to receive a complaint against a public employee with no business to follow. Executive Session was announced as beginning 9:35 a.m.

An announcement was made at 9:45 a.m. to extend the Executive Session another 15 minutes.

Commissioner Gustafson reconvened the Special Meeting at 10:00 a.m.

ADJOURNMENT

With no further business to come before the Board, the Special Board Meeting of December 21, 2011, was adjourned at 10:01 a.m.

Gerald W. Gustafson, Commissioner

Kathy J. Hale, District Secretary