

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
November 14, 2011**

CALL TO ORDER

Commissioner Gustafson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Todd Jensen, Assistant Chief Steve Richards, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale

Absent: Commissioner Robert E. Skaggs, Assistant Chief Ryan Baskett and Assistant Chief Tom Mason had excused absences.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Pierson moved to modify the Agenda as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

PRESENTATION:

A Presentation was made to Battalion Chief Tony Judd memorializing his rank change from Assistant Chief to Battalion Chief.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of October 24, 2011, were approved as presented.

CORRESPONDENCE:

- Thank You Letter from King County Fire District No. 28
- Letter from Commissioner Skaggs requesting being absent from this meeting

FINANCIALS:

Construction Payables Vouchers #11001 through #11003 in the amount of \$1,959.63 and General Payables Vouchers #10148 through #10149 in the amount of \$4,003.38 and #11001 through #11070 in the amount of \$147,991.77 and Account Transfers in the amount of \$5,272.01 for a total of \$159,226.79 were presented for approval.

Commissioner Pierson moved to accept the payables in the amount of \$159,226.79 after proper auditing. Commissioner Gustafson seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines reported on the following:

A Special Board Meeting is scheduled for November 17, 2011, at 2:00 p.m. to review the proposed 2012 Budget.

IAFF Local 726 is hosting an auction on November 19, 2011, at the Tacoma Sportsmen Club to raise money for needy families. Everyone is invited!

The 22nd Annual B-Shift Christmas Dinner will be December 3, 2011. The event is being held at Katie Downs in Tacoma. Please RSVP to Battalion Chief Clawson.

Chief Romines presented the Board with a resignation e-mail from Station No. 21-2 Volunteer Dusty Mercer.

Cintas Mediation. Chief Romines informed the Board the mediation is scheduled for tomorrow, beginning at 9:00 a.m.

Mercedes Hose. Chief Romines stated the hose sent to Mercedes was thoroughly inspected and returned to us. Some of the lengths needed to be rebutted; the others passed inspection with no modifications needed. All of the hose is back in service.

Breast Cancer Awareness Month. Chief Romines reported members of Graham Fire & Rescue purchased and wore pink shirts over the first 10 days of October. After the shirts were paid for, we were able to send \$1,092 to the National Breast Cancer Foundation.

Station 96 Logo. Chief Romines presented the Board with a picture of the logo he authorized Station No. 21-6 crews to place on the Station's apparatus.

GBA/GF&R Food Drive. Chief Romines informed the Board the department is working in conjunction with the Graham Business Association to collect food for the local food bank. Donations (non-perishable food) can be dropped off at any of our staffed stations.

PSE Agreement. Chief Romines presented the Board with a Facilities Agreement from Puget Sound Energy for their review. He stated this proposed Agreement is the same as the Agreement currently in place and extends through the year 2014. He asked for Board approval.

Commissioner Pierson moved to sign the Facilities Agreement with Puget Sound Energy as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Attorney Quinn Contract. Chief Romines presented the Board with a letter from Attorney Quinn wherein he suggests not entering into a service contract with him for the year 2012, but rather allow him time to lower the accrued 37.7 hours of carryover. Chief Romines stated he concurs with the request and asked for Board approval of the same.

Commissioner Pierson moved to not enter into a service contract with Attorney Quinn for 2012, allowing him to lower his carryover hours. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Fire Comm. Chief Romines reported he and IT Manager Stahnke met with the user's group and Assistant Chief Sharp today to convey concerns of how the new CAD upgrade may impact operations. He stated Fire Comm will have the new CAD online January 24, 2012, and was assured how we operate today will be exactly the same with the new system. Chief Romines also reported he was told the South Sound 911 system should be functioning in three years.

Commissioner Pierson voiced his concern regarding the monitoring of the South Sound 911 money and inquired if there will be an oversight committee formed to watch-dog spending. Chief Romines replied there is a policy group which was formed and there will also be an operations group formed.

PPEO Report

Public Prevention Education Officer Myra Merdian-Drake presented her report to the Board for their review.

NEW BUSINESS

Resolution No. 784, Authorizing the Disposal of LifePak Batteries. Chief Romines stated the Board had previously surplused the LifePak batteries in Resolution No. 777 and placed them up for sale. No bids were received for these batteries, so this resolution will declare them to have no value and be disposed of. D/S Hale read Resolution No. 784, Authorizing the Disposal of LifePak Batteries, into the record.

Commissioner Pierson moved the approval of Resolution No. 784, Authorizing the Disposal of LifePak Batteries, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Resolution No. 785, Authorizing the Surplus of Three Non-Powered Stryker Gurneys. D/S Hale read Resolution No. 785, Authorizing the Surplus of Three Non-Powered Stryker Gurneys, into the record.

Commissioner Pierson moved the approval of Resolution No. 785, Authorizing the Surplus of Three Non-Powered Stryker Gurneys, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

OTHER BUSINESS

None

GOOD OF THE ORDER

Commissioner Gustafson thanked everyone who helped with his reelection campaign.

EXECUTIVE SESSION

Chief Romines requested a fifteen-minute Executive Session under RCW 42.30.140, to adopt a position for collective bargaining, with no business to follow.

Commissioner Gustafson announced a fifteen-minute Executive Session under RCW 42.30.140, to adopt a position for collective bargaining, with no business to follow. Executive Session was announced as beginning at 7:35 p.m.

An announcement was made at 7:50 p.m. to extend the Executive Session another twenty minutes.

Commissioner Gustafson reconvened the Regular Meeting at 8:10 p.m.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of November 14, 2011, was adjourned at 8:12 p.m.

Gerald W. Gustafson, Commissioner

Kathy J. Hale, District Secretary