

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
June 27, 2011**

CALL TO ORDER:

Commissioner Gustafson called the meeting to order at 7:00 p.m.

ATTENDANCE:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Ryan Baskett, Assistant Chief Todd Jensen, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale.

Absent: Assistant Chief Tony Judd and Assistant Chief Tom Mason had excused absences.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

APPROVAL/MODIFICATION OF AGENDA:

Commissioner Pierson moved to accept the Agenda as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of June 13, 2011, were approved as presented.

CORRESPONDENCE:

- Thank You Letter from a Paramedic Student
- Letter from Pierce County Planning and Land Services regarding the Reader Board Variance for Station No.21-4
- Letter from Washington Surveying & Rating Bureau regarding Building Codes

FINANCIALS:

Construction Payables Vouchers #06003 through #06005 in the amount of \$23,160.13, General Payables Vouchers #06071 through #06158 in the amount of \$423,491.55 and Account Transfers in the amount of \$478,973.13 for a total of \$925,624.31, of which \$647,553.62 was for Payroll and \$278,070.69 was for Payables, were presented for approval.

Commissioner Pierson moved to accept the payables in the amount of \$925,624.31 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines reminded the Board of the Volunteer Recruit Academy Graduation on June 30, 2011, at 7:00 p.m.

Chief Romines stated Battalion Chief Dan Hannah will be retiring on Wednesday and is hosting an Open House June 30, 2011, from 12:00 noon to 3:00 p.m. at Station No. 21-4. Chief Romines read the following into the record: With Dan's retirement, the Fire District is losing one of the architects of modern day Graham Fire & Rescue. Fire Fighters on the floor are losing a mentor, an instructor, a friend and a father. Our citizens will lose a responding officer who always delivered quality customer service, and I am losing a trusted professional whose opinion I have depended on many times when critical decisions needed to be made. I want to commend Dan for the successful career he authored and thank him for his contribution in building Graham Fire & Rescue.

Chief Romines informed the Board he will be out the rest of the week on sick leave.

Chief Romines reminded the Board of the Eatonville 4th of July Parade. Please coordinate with Public Prevention Education Officer Meridian-Drake if you are planning on attending.

Mercedes Hose. Nothing new to report.

School District Events. Chief Romines stated he and Deputy Chief Franz met with Superintendent Siegel and his staff to discuss our involvement with the schools during large events. Deputy Chief Franz will be our contact person with the school district and will help plan events from a public safety standpoint.

Regional Efficiency Efforts. Chief Romines presented a proposed inter-local agreement authored by Attorney Quinn allowing Orting Valley Fire & Rescue to use one of our reserve engines when needed. The Agreement calls for OVF&R to pay one-half the costs of the annual insurance and vehicle maintenance. Chief Romines asked that further discussion regarding the matter be taken up in Executive Session under RCW 42.30.140, to adopt a position for negotiations.

Chief Romines informed the Board we received approval from Central Pierce Fire & Rescue to fuel our vehicles from their above-ground fueling tanks. He explained having the ability to use off-road diesel is much cheaper than retail we are using at Safeway, and their fueling stations more convenient. Having the option of fueling at Station Nos. 6-4, 6-6, 6-9 and the County Maintenance Facility will allow our vehicles to fuel when returning from transports and alarms.

Chief Romines asked Board approval to move forward with drafting an inter-local agreement with Central Pierce Fire & Rescue to use their fueling stations. The Board gave their approval to move forward.

Station No. 21-5 Paving. Chief Romines informed the Board the paving project will get underway beginning July 5, 2011.

Styker Gurneys. Chief Romines explained the District needs to go out for bid for the gurneys. Previously it was thought Styker was a sole source for the gurneys, which is not the case. Chief Romines asked for Board approval to go out for bid for the gurneys.

Commissioner Pierson moved for staff to go out for bid for the Styker gurneys. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Camp One Annexation. Chief Romines stated the District was contacted by a resident of Camp One to seek our interest to possibly annex the area into the Fire District. Deputy Chief Franz contacted the resident to explain the steps needed to begin the annexation process.

Fire Comm User Group. Chief Romines presented the Board with the proposed 2012 Fire Comm Budget for their review. He explained the formula for funding has changed to 70% call volume and 30% assessed value, which will increase our portion next year by \$31,147.

High Performance CPR. Chief Romines stated Assistant Chief Jensen is rolling out a new community CPR initiative which will promote a greater emphasis on chest compressions with a goal to raise our community's "return of spontaneous circulation" post arrest rate by 20% in two years.

Electronic Reader-Boards. Chief Romines informed the Board Deputy Chief Franz is working with the IT Division to install prevention messages that will automatically change every ten days.

Computer Based Burn Permits. Chief Romines stated our new program is on-line. The program will allow us to better track permits, document owner/renter status and present data to the Board when requested.

Training Report

The Training Report was presented to the Board for their review.

NEW BUSINESS

Resolution No. 777, Authorizing the Surplus and Sale of LifePak 12 Components. D/S Hale read Resolution No. 777, Authorizing the Surplus and Sale of LifePak 12 Components, into the record.

Commissioner Pierson moved the approval of Resolution No. 777, Authorizing the Surplus and Sale of LifePak 12 Components, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Resolution No. 778, Authorizing Physio-Control a Sole Source Company. D/S Hale read Resolution No. 778, Authorizing Physio-Control a Sole Source Company, into the record.

Commissioner Pierson moved the approval of Resolution No. 778, Authorizing Physio-Control a Sole Source Company, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

OTHER BUSINESS:

MCI Drill. Chief Romines informed the Board District staff may be participating in an upcoming MCI drill in Seattle. The drill is on the same day as our scheduled water rescue drill, and personnel will only be participating if grant money is available for reimbursement of overtime.

Citizen CPR Program. Chief Romines explained our current Citizen CPR Policy states the Board will evaluate annually the rate to be paid to instructors. He asked if staff could change the language in the Policy to reflect the rate of pay would be equal to the rate of a 1st Class fire fighter. That way the Policy would not have to be brought before the Board each year for revision.

Commissioner Skaggs moved for staff to amend Operating Instruction No. 463, Citizen CPR Program, as requested and bring to the next Board Meeting for review. Commissioner Pierson seconded the motion. Motion carried unanimously.

City of Tacoma Utilities Agreement. Chief Romines presented the Board with the 2011 Fire Protection District Agreement with the City of Tacoma. He explained the document is unchanged from previous years.

Commissioner Pierson moved to approve the City of Tacoma Utilities Agreement, as presented. Commissioner Skaggs seconded the motion with a word modification on Page 1, fourth Whereas – “that” to “is”. Motion carried unanimously.

GOOD OF THE ORDER/PUBLIC INPUT: None

EXECUTIVE SESSION:

Chief Romines requested a 10-minute Executive Session under RCW 42.30.140, to adopt a position for professional negotiations, with possible business to follow, 20 minutes under RCW 42.30.110(1)(g), to review the performance of a public employee, with no business to follow, and 20 minutes under RCW 42.30.140, to adopt a position for collective bargaining, with no business to follow.

Commissioner Gustafson announced a 10-minute Executive Session under RCW 42.30.140, to adopt a position for professional negotiations, with possible business to follow, 20 minutes under RCW 42.30.110(1)(g), to review the performance of a public employee, with no business to follow, and 20 minutes under RCW 42.30.140, to adopt a position for collective bargaining, with no business to follow. Executive Session was announced as beginning at 7:40 p.m.

An announcement was made at 8:30 to extend the Executive Session another 30 minutes.

An announcement was made at 9:00 to extend the Executive Session another 25 minutes.

Commissioner Gustafson reconvened the Regular Board Meeting at 9:25 p.m.

Commissioner Gustafson announced that during the Executive Session discussion was had regarding professional negotiations.

Commissioner Skaggs moved to approve the Interlocal Agreement with Orting Valley Fire & Rescue regarding their use of our reserve engine as previously

presented. Commissioner Pierson seconded the motion. Motion carried unanimously.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of June 27, 2011, was adjourned at 9:30 p.m.

Gerald W. Gustafson, Commissioner

Kathy J. Hale, District Secretary