

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
August 23, 2010**

CALL TO ORDER:

Commissioner Gustafson called the meeting to order at 7:00 p.m.

ATTENDANCE:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Assistant Chief Tony Judd, Assistant Chief Ryan Baskett, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale.

Absent: Deputy Chief Gary Franz and Assistant Chief Todd Jensen had excused absences.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

APPROVAL/MODIFICATION OF AGENDA:

Commissioner Pierson moved to approve the Agenda as presented.

Commissioner Skaggs seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of August 9, 2010, were approved as presented.

CORRESPONDENCE:

- Invitation from the Medical Explorers to their Annual Awards Banquet, September 9, 2010, at 6:00 p.m.
- Notification from PERC regarding mediation with Local 726
- Thank you letter from a citizen

FINANCIALS:

Construction Payables Vouchers #08063 through #08077 in the amount of \$57,620.48, General Payables Vouchers #08067 through #08182 in the amount of \$404,311.43, and Account Transfers in the amount of \$454,631.94 for a total of \$916,563.85, of which \$602,703.23 was for Payroll and \$313,860.62 was for Payables were presented for approval.

Commissioner Pierson moved to accept the payables in the amount of \$916,563.85 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines reminded the Board of the Grand Opening Ceremony for Station No. 21-6 on September 10th, 1:00 p.m., and the Open House the following day, September 11th, beginning at 11:00 a.m.

Chief Romines informed the Board Deputy Chief Franz will be on vacation beginning August 27th and returning to work on September 8th.

Station No. 21-3. Assistant Chief Baskett stated he is having a meeting with Apex Engineering and BCRA this Wednesday to discuss options for the building site.

Station No. 21-5. Assistant Chief Baskett reported the building is complete with only a few closeout items remaining, which the contractor is currently working on. The station was staffed a few times this past week and will continue to be staffed when adequate personnel are available.

Station No. 21-6. Assistant Chief Baskett stated this building is also complete with the contractor working to finish a few closeout items.

Station No. 21-0. Chief Romines presented the Board with a recommendation to move forward with a course of action as outlined by John Hildenbrand, Robinson Noble: in 2010 complete a work plan approval and perch MW-7 for area assessment (\$9,250); in 2011 dig confined system off-site wells (\$60,000); in 2012 any additional work required. The ultimate goal is to receive a No Further Action Determination in 2013. This work plan should satisfy Department of Ecology and Tacoma Pierce County Health Department and allow the District to remain eligible for the Volunteer Cleanup Program.

Discussion was had regarding encumbering future budgets, the importance of moving forward with a plan so the State and County do not mandate us to move forward in a more aggressive manner, and staying in the Volunteer Cleanup Program so we are eligible for grant money.

Commissioner Skaggs moved the approval of moving forward with the course of action as recommended by Chief Romines as outlined by Robinson Noble. Commissioner Pierson seconded the motion. Motion carried unanimously.

Station No. 21-2. Chief Romines requested approval of two professional service contracts: Russell & Associates to complete soil and wetland analysis and research water availability, \$1,600; Apex Engineering to complete site work, \$9,200.

Commissioner Skaggs inquired about the site distance and the need to reduce the speed on the highway. Chief Romines answered he is looking into the matter and has contacted Pierce County Councilman Roger Bush regarding the matter. Assistant Chief Baskett informed the Board he has asked Apex Engineering to set up a meeting with the County first to get a clearer picture of what can be built on the site before this contract for services is executed.

Commissioner Gustafson requested staff to research property owned by the Muckleshoot Tribe in the area around Station No. 21-2, to see if there is a possible building site available. Further discussion was had regarding continuing to move forward with the current site or once again look for an alternative site.

Commissioners Skaggs and Pierson stated they would like staff to go forward with researching what can be built on the present Station No. 21-2 site and building a new facility at Station No. 21-3 to include the Sheriff's Department.

Commissioner Pierson moved the approval of the two professional service contracts: Russell & Associates in the amount of \$1,600; Apex Engineering in the amount of \$9,200, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Helicopter Pierce 6. Assistant Chief Judd informed the Board he was told Central Pierce is still discussing how they can help/assist with the costs of running the helicopter; possibilities being discussed are fuel and insurance. He will know more when Chief Wright is back from vacation.

Aboveground Fuel Storage. Chief Romines requested moving advertising the Request for Proposal forward a few weeks until Deputy Chief Franz is back from vacation and available to field questions. The Board approved the request.

Graham Engine One. Chief Romines presented the Board with an estimate from Wicked Fabrication in the amount of \$15,236.93 to install a new motor in Graham Engine One. He recommended delaying the work until sometime in the future when our budget stabilizes. The Board voiced their disappointment in not being able to have the vehicle up and running, but also agreed with holding off expending anymore money until the economy and our budget stabilizes.

CEMP. Chief Romines stated Deputy Chief Franz is working on the Emergency Support Functions of the County's Comprehensive Emergency Management Plan.

Operating Instruction No. 410, Controlled Substance Use, Acquisition, Record Keeping. Chief Romines presented the Board with Operating Instruction No. 410 for their review. He stated he will be requesting Board approval at their next Regular Meeting.

Training Report

Assistant Chief Mason presented the Board the Training Report for their review. He also informed the Board the new hires will be starting September 1st.

NEW BUSINESS:

Resolution No. 758, Authorizing the Surplus of Automatic External Defibrillators. District Secretary Hale read Resolution No. 758, Authorizing the Surplus of Automatic External Defibrillators, into the record.

Commissioner Pierson moved the approval of Resolution No. 758, Authorizing the Surplus of Automatic External Defibrillators, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Resolution No. 759, Authorizing the Surplus of the 1998 Medic Unit. District Secretary Hale read Resolution No. 759, Authorizing the Surplus of the 1998 Medic Unit, into the record.

Commissioner Skaggs moved the approval of Resolution No. 759, Authorizing the Surplus of the 1998 Medic Unit, as presented. Commissioner Pierson

seconded the motion. Motion carried unanimously.

OTHER BUSINESS:

Chief Romines presented the Board with three Volunteer Applications for their review: Anthony Pederson into the resident program; Sheri Gray-Moss and Wendy Boedigheimer into the support services program.

Commissioner Skaggs moved the approval of the three volunteer applications: Anthony Pederson, Sheri Gray-Moss and Wendy Boedigheimer. Commissioner Pierson seconded the motion. Motion carried unanimously.

GOOD OF THE ORDER/PUBLIC INPUT:

Assistant Chief Baskett explained while he was working to scrape the old varnish off the apparatus bay floor at Station 21-5, a gentlemen (Eric Hoover) stopped by to see if there was anything he could do to help. The next day Mr. Hoover and his son Logan helped A/C Baskett scrape the entire floor on hands and knees, and with a power scraper, both spending over 15 hours to complete the task. Assistant Chief Baskett asked the Board if they would write a letter of appreciation to Mr. Hoover for all his help.

The Board stated they would be more than happy to write a letter to Mr. Hoover and asked if he could be present at their next Board Meeting.

EXECUTIVE SESSION:

Chief Romines requested a 15-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining, with no business to follow.

Commissioner Gustafson announced a 15-minute Executive Session under RCW 42.30.140 to adopt a position for collective bargaining, with no business to follow. Executive Session was announced as beginning at 8:00 p.m.

Commissioner Gustafson reconvened the Regular Board Meeting at 8:15 p.m.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of August 23, 2010, was adjourned at 8:16 p.m.

Gerald W. Gustafson, Commissioner

Kathy J. Hale, District Secretary