

**GRAHAM FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
REGULAR BOARD MEETING  
June 28, 2010**

**CALL TO ORDER:**

Commissioner Gustafson called the meeting to order at 7:00 p.m.

**ATTENDANCE:**

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Ryan Baskett, Assistant Chief Todd Jensen, Public Prevention Education Officer Myra Merdian-Drake and District Secretary Kathy Hale.

Absent: Assistant Chief Tony Judd and Assistant Chief Tom Mason had excused absences.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

**APPROVAL/MODIFICATION OF AGENDA:**

**Commissioner Pierson moved to amend the Agenda to take up the business of Resolution No. 755 at this time. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

Resolution No. 755, Authorizing Promotions. District Secretary Hale read Resolution No. 755, Authorizing the Promotions of Ryan Woodey, Jeff Davison, and Shawn Prather to  
to  
the position of Lieutenant, into the record.

**Commissioner Skaggs moved the approval of Resolution No. 755, Authorizing the Promotions of Ryan Woodey, Jeff Davison, and Shawn Prather to the position of Lieutenant, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.**

**Commissioner Skaggs moved the Agenda be amended to show the Promotional Ceremony at this time. Commissioner Pierson seconded the motion. Motion carried unanimously.**

**PROMOTION CEREMONY**

Ryan Woodey, Jeff Davison and Shawn Prather were promoted to the position of Lieutenant effect June 28, 2010. Congratulations were given!

**APPROVAL OF THE MINUTES:**

**The minutes of the Regular Board Meeting of June 14, 2010, were approved as presented.**

**CORRESPONDENCE:**

- Letter from Orting Valley Fire & Rescue Board of Fire Commissioners regarding Request for Information
- Thank You Letter from a Citizen for our response
- Thank You Letter from Brian Mace, Paramedic Student, for precepting him
- Letter from FEMA regarding denial of our Grant Application

**FINANCIALS:**

Construction Payables Vouchers #06010 through #06026 in the amount of \$283,237.29, General Payables Vouchers #06081 through #06180 in the amount of \$467,610.00, and Account Transfers in the amount of \$461,202.90 for a total of \$1,212,050.19 of which \$599,901.52 was for Payroll and \$612,148.67 was for Payables were presented for approval.

**Commissioner Pierson moved to accept the payables in the amount of \$1,212,050.19 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

**GENERAL ADMINISTRATION:**

**Chief's Report**

Station No. 21-3. Chief Romines presented the Board with an email from Rob Masko, Pierce County Sheriff's Department, confirming that Sheriff Paul Pastor would support a 15-year lease should a partnership at Station No. 21-3 occur.

Chief Romines also informed the Board he and Assistant Chief Baskett met with the architect, but would prefer to discuss the outcome of the meeting in Executive Session under potentially affecting the price of real estate.

**Commissioner Skaggs moved to hold further discussion regarding Station No. 21-3 for Executive Session. Commissioner Pierson seconded the motion. Motion carried unanimously.**

Station No. 21-5. Assistant Chief Baskett presented the Board with two change orders from Quality Fence for additional fencing: \$1,166.23 for the wall enclosure in the bay loft; \$3,538.04 for extending the outside fence.

**Commissioner Skaggs moved the approval of Change Order No. 1 in the amount of \$1,166.23 and Change Order No. 2 in the amount of \$3,538.04 from Quality Fence, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.**

Assistant Chief Baskett reported the final inspection on electrical is scheduled for this Wednesday. Also, the carpet is in and base molding should be complete by the end of the week.

Station No. 21-6. Assistant Chief Baskett reported the carpet is almost complete, along with the base molding. Both projects are going well.

Operating Instruction No. 126, Return to Work From Training. Chief Romines requested Board approval of Operating Instruction No. 126, Return to Work From Training, as presented to the Board at their previous Meeting.

**Commissioner Skaggs moved the approval of Operating Instruction No. 126, Return to Work From Training, as presented. Commissioner Pierson seconded the motion. Motion carried unanimously.**

Station No. 21-6 Open House. Chief Romines asked for Board clarification and direction to what extent they would like to see the Open House taken; i.e., food, entertainment, displays. Following discussion, the Board directed staff to plan the Open House to the same level of celebration as with the opening of Station No. 21-4.

Commissioner Skaggs verified he would be available on September 10<sup>th</sup> and 11<sup>th</sup>.

Medic Units. Chief Romines announced our two new Medic Units have arrived and were accepted. Assistant Chief Jensen stated it would take approximately a month to get them outfitted with equipment and radios, and then they would go into service.

EMS Levy Membership. Chief Romines asked for Board direction on recouping transport insurance payments from citizens. D/S Hale explained it was brought to her attention by our billing company, Systems Design, that some of our citizens are receiving insurance checks for their transports and not forwarding the money to us to pay their bill.

Following discussion, the Board directed staff to take the necessary step to recoup the insurance payments, which includes turning the account over to collections if warranted.

Countywide Flood Control District. Chief Romines informed the Board the Pierce County Council has filed a proposal with the Pierce County Boundary Review Board for the formation of a Flood Control District. Chief Romines stated he had asked Attorney Quinn what effect this might have on encroaching on our third \$.50 as a junior taxing district. Attorney Quinn had replied a flood control district is placed at the lowest level of encroachable authority, and therefore, would not be a threat to fire districts' third \$.50.

Commissioner Gustafson inquired if this formation of a flood control district would eliminate the current surface water tax. He also stated surface water taxation was found to be illegal in King County. Chief Romines said he would continue to follow the progress of this proposal.

Mitigation Consultant Contract. Chief Romines presented the Board with a proposed contract from Larry Rabel for approximately \$20,000 to assist Deputy Chief Franz to generate the work necessary to apply for mitigation fees in the future. Deputy Chief Franz stated this is a revised contract, approved by the Board last year, to complete our mitigation plan for filing with the County. He also stated he does not have the comprehensive knowledge in this area to the depth Larry Rabel does. Chief Romines asked, if approved, the funds come from the Emergency Fund.

**Commissioner Skaggs moved the approval of signing the proposed contract with Larry Rabel in an amount not-to-exceed \$20,000, with the funds coming from the Emergency Fund, 519.90.00.03. Commissioner Pierson seconded the motion. Motion carried unanimously.**

### **Training Report**

The Training Report was presented to the Board for their review. Chief Romines stated Assistant Chief Mason is on vacation until next week, and to please contact him with any questions.

### **NEW BUSINESS:**

Resolution No. 755, Promotion. Approved.

### **OTHER BUSINESS:**

Commissioner Gustafson recommended setting a Special Meeting to go over the 2010 Budget in light of the 10% reduction in assessed valuation for 2011. Chief Romines replied he would send the Board some possible dates for their consideration.

### **GOOD OF THE ORDER/PUBLIC INPUT:**

Commissioner Pierson stated he was approached by two people who had recently needed to be transported by our crew and wanted him to pass on what a wonderful job they did!

Chief Romines informed the Board on July 15<sup>th</sup> the Pierce County Emergency Management Department is rolling out the "Alert System" at the Tacoma Mall. This is a new program which enables citizens to receive information regarding disasters via email, cell phones, text messages, etc. We will have our new Aerial truck in attendance to support the program.

### **EXECUTIVE SESSION:**

Chief Romines requested a 10-minute Executive Session under RCW 42.30.110(1)(b), to consider acquisition of real estate, five minutes under RCW 42.30.110 (1)(f) to evaluate charges against a public employee, and 10 minutes under RCW 42.30.140 to adopt a position for negotiation, with business to follow.

**Commissioner Gustafson announced a 10-minute Executive Session under RCW 42.30.110(1)(b), to consider acquisition of real estate when public knowledge could affect price, five minutes under RCW 42.30.110(1)(f) to evaluate charges against a public employee, and 10 minutes under RCW 42.30.140 to plan or adopt a position for negotiations, with business to follow. Executive Session was announced as beginning at 7:50 p.m. (25 minutes total)**

**An announcement was made at 8:15 p.m. to extend the Executive Session another fifteen minutes.**

**Commissioner Gustafson reconvened the Regular Board Meeting at 8:30 p.m.**

**Commissioner Skaggs moved to direct staff to provide several documents to Orting Valley Fire & Rescue Board of Fire Commissioners as requested in their letter dated June 15, 2010. Commissioner Pierson seconded the motion. Motion carried unanimously.**

**Commissioner Pierson moved Volunteer Firefighter Andrew Hartung's position with the District is no longer available. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

**ADJOURNMENT**

**With no further business to come before the Board, the Regular Board Meeting of June 28, 2010, was adjourned at 8:35 p.m.**

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Gerald W. Gustafson, Commissioner

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Kathy J. Hale, District Secretary