

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
May 10, 2010**

CALL TO ORDER

Commissioner Gustafson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Deputy Chief Gary Franz, Assistant Chief Tony Judd, Assistant Chief Todd Jensen, Assistant Chief Ryan Baskett and District Secretary Kathy Hale.

Absent: Fire Chief Reggie Romines, Assistant Chief Tom Mason and Public Prevention Education Officer Myra Merdian-Drake had excused absences.

Commissioner Gustafson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF AGENDA:

Commissioner Pierson moved the approval of the Agenda as submitted with no modifications. Commissioner Skaggs seconded the motion. Motion carried unanimously.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of April 26, 2010, were approved as presented.

CORRESPONDENCE:

- E-Mail from a Citizen to Chief Romines – Thank You for helping with her son
- Letter from Big Toy Team Coordinator – Thank You for Ride-Along donation
- Payment Notice for Illegal Burn
- Letter from the Leukemia & Lymphoma Society – Thank You for raising \$6,130
- E-Mail from the Department of Homeland Security FEMA Program

FINANCIALS:

Construction Payables Vouchers # 05001 through #05008 in the amount of \$563,127.30 and General Payables Vouchers #05001 through #05062 in the amount of \$84,506.84 for a total of \$647,634.14 were presented for approval.

Commissioner Pierson moved to accept the payables in the amount of \$647,634.14 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Deputy Chief Franz informed the Board Assistant Chief Baskett will not be attending the State Chiefs' Conference, only Chief Romines and Assistant Chief Jensen.

Station No. 21-3. Deputy Chief Franz reported a certified letter was sent to the property owners extending our due diligence period in order for more soil testing to be completed.

Station No. 21-5. Assistant Chief Baskett reported the exterior painting has begun, and landscaping is scheduled to begin next week.

Station No. 21-6. Assistant Chief Baskett stated the general contractor has been looking for a new dirt contractor to complete the grading so the asphalt can be laid. Everything else is on schedule.

Station No. 21-0. Deputy Chief Franz presented the Board with a synopsis report from Robinson Noble – the full report is in their reading file.

Computer Rooms Cooling Bid. Deputy Chief Franz stated for the record we received five bids for the computer room cooling system. DS Hale had contacted each Board member by phone and received authorization to award the bid to the low qualifying bidder, Taylor Heating, in the amount of \$14,950 plus sales tax. He also reported the project was started today with completion estimated for the end of the week.

Deferred Compensation Policy. Deputy Chief Franz requested Board approval of Operating Instruction No. 112, Deferred Compensation Policy.

Commissioner Skaggs moved the approval of Operating Instruction No. 112, Deferred Compensation Policy. Commissioner Pierson seconded the motion.

Commissioner Gustafson suggested adding additional language to the Policy wherein any current volunteer member who has been in good standing with the District for more than ten years be given two years of compensation (\$2,400) if they sign up for the program. He explained this would be in an effort to, in some way, try to catch them up for all those years spent volunteering for the District. Discussion ensued.

Commissioner Gustafson passed the gavel to Commissioner Skaggs.

Commissioner Gustafson moved to amend the motion and add language into the Policy that any current member who has been in good standing with the District for more than ten years, as of May 10, 2010, the District deposit two years of compensation into their account if they chose to participate in the program. Commissioner Pierson seconded the motion. Motion carried unanimously.

Commissioner Pierson moved the approval of Operating Instruction No. 112 as amended. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Telephone Number Changes. Deputy Chief Franz informed the Board the IT Department is in the process of standardizing our station telephone numbers. Attached is a spreadsheet showing the changes.

Rainier to Ruston Relay Race. Deputy Chief Franz stated Graham Fire & Rescue will be supporting this event again this year along with East Pierce Fire & Rescue.

PPEO Report

Public Prevention Education Officer Myra Merdian-Drake was not available to present her report.

NEW BUSINESS

None

OTHER BUSINESS

Commissioner Skaggs inquired about our need to move towards 800 MHz radio frequency. Assistant Chief Judd explained even though Central Pierce has gone to the 800 system, they are still using VHF radios to communicate with us. He also explained the long-term goal has been to switch us to narrow banding by the year 2013, which we are in the process of completing.

Assistant Chief Jensen reported we have ordered five public access AEDs, one for each of the stations. These were budgeted for in this year's budget.

GOOD OF THE ORDER/PUBLIC INPUT

None

EXECUTIVE SESSION

Deputy Chief Franz requested a 10-minute Executive Session under RCW 42.30.110(1)(g), to evaluate the qualifications of a public employee. **Commissioner Gustafson announced a 10-minute Executive Session under RCW 42.30.110(1)(g), to evaluate the qualifications of a public employee, with possible business to follow. Executive Session was announced as beginning at 7:25 p.m.**

Commissioner Gustafson reconvened the Regular Board Meeting at 7:35 p.m.

Commissioner Skaggs moved the temporary hiring of Wade Brown beginning May 21, 2010, for a three-month period. Commissioner Pierson seconded the motion. Motion carried unanimously.

ADJOURNMENT

With no further business to come before the Board, the Regular Board Meeting of May 10, 2010, was adjourned at 7:40 p.m.

Gerald W. Gustafson, Commissioner

Kathy J. Hale, District Secretary